



STATE OF NEW HAMPSHIRE
**American Recovery
and Reinvestment Act**



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June 8, 2009

**McKinney-Vento Homeless Education
ARRA Homeless Education Stimulus Funds**
Authorized under the American Recovery and Reinvestment Act
Of 2009 (ARRA)

**2009-2010
Formula Sub-grant**

APPLICATION INSTRUCTIONS

**Deadline for Receipt of Applications
4:30 p.m., July 10, 2009**

**Contact Information:
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General Information

Introduction/Background

The American Recovery and Reinvestment Act of 2009 (ARRA) provides funds under the McKinney-Vento Education for Homeless Children and Youth program, which is authorized under Subtitle B of Title VII of the McKinney-Vento Homeless Assistance Act, 42 U.S.C. 1143 et seq. (These funds are referred to as “McKinney-Vento ARRA funds”). The McKinney-Vento ARRA funds are a one-time source of formula funds that supplement the McKinney-Vento funds made available under the regular FY 2009 appropriation. These additional resources will assist local educational agencies (LEAs) in addressing the educational and related needs of homeless children and youth. The New Hampshire Department of Education (NHDOE) will award subgrants, to local educational agencies (LEAs) for the purpose of facilitating the enrollment, attendance, and success of homeless children and youths in schools.

Definitions of Terms Used

Subtitle B of Title VII of the McKinney-Vento Homeless Assistance Act, reauthorized January 2002, defined the term **homeless children and youths** as follows (43 U.S.C. § 11302):

- (1) an individual who lacks a fixed, regular, and adequate nighttime residence; and
- (2) includes—
 - (A) children and youths who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals, or are awaiting foster care placement;
 - (B) children and youths who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings;
 - (C) children and youths who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and
 - (D) migratory children who qualify as homeless for the purposes of this subtitle because the children are living in circumstances described in clauses A through C.

Local Education Agency (LEA) is defined as a public school district.

School of origin is defined as the school that the child or youth attended when permanently housed or the school in which the child or youth was last enrolled.

Eligibility

Local Education Agencies (LEAs) that reported more than (>25) homeless students during the 2007-2008 school year on the end of year (EOY) i4see report submitted to the NH Department of Education, are eligible for ARRA funds to support students in homeless situations.

New Hampshire LEAs that reported more than 25 (>25) homeless students in 2007-2008 are eligible to receive a base award of \$ 5,000.00. In addition to the base award a (homeless) per-pupil amount of \$ 96.763 will be added to the grantee's base award for each homeless student identified above the qualifying minimum (>25). The list of eligible LEAs and their formula award are available on the NH Dept. of Education ARRA website <http://www.ed.state.nh.us/education/recovery/index.htm>

Grant Funding Period

The funding period will be from August 1, 2009 through June 30, 2010.

Statutory Requirements

McKinney-Vento ARRA funds must be used for activities authorized under Title VII-B of the McKinney-Vento Act and are subject to the same statutory and regulatory requirements as McKinney-Vento funds made available through the regular FY 2009 appropriations, except for specific requirements concerning subgrant procedures and accountability reporting.

1. Applicants must agree to comply with all federal regulations as stated on the Assurances Form (found in this RFP), and the form must be signed in blue ink by the district superintendent and submitted as part of the application packet.

2. Each application must contain an appropriate GEPA statement as described on page 21 of this application.

3. Awardees must provide data to the NHDOE on the Education of Homeless Children and Youths Program. Reporting data include numbers served, grade levels, type of service(s), temporary residence, academic performance on the state assessment, and additional data as required for reporting to the US Department of Education

Authorized Activities

LEAs may use these subgrant funds for the following activities that must be designed either to expand or to improve services targeting homeless children and youths that are provided as part of the schools regular academic program:

- a. the provision of tutoring, supplemental instruction, and enriched educational services that are linked to the achievement of the same content standards

- and student performance standards that the state establishes for other children and youth;
- b. the provision of expedited evaluations of the strengths and needs of homeless children and youths, including needs and eligibility for programs and services including Gifted and Talented programs, special education programs, programs for students with limited English proficiency, services provided under Title I of the Elementary and Secondary Education Act of 1965 or similar state or local programs, programs in vocational and technical education, and school meals programs;
 - c. professional development for educators and other school personnel that is designed to develop awareness and sensitivity to the needs of homeless children and youths and the rights of homeless children and youths and the specific educational needs of runaways and homeless youths;
 - d. the provision of referral services to homeless children and youths for medical, dental, mental, and other health services;
 - e. the provision of assistance to defray the excess cost of transportation for students not provided under Section 722(g)(4)(A) of the McKinney-Vento Homeless Education Act and not otherwise provided through federal, state, or local funding, where necessary to enable students to attend the school selected under Section 722(g)(3);
 - f. the provision of developmentally appropriate early childhood programs for preschool-aged homeless children not otherwise provided through federal, state, local funding;
 - g. the provision of before- and after-school programs and summer programs for homeless children or youths in which a teacher or other qualified individual provides tutoring, homework assistance, and supervision of educational activities;
 - h. where necessary, the payment of fees and other costs associated with tracking, obtaining, and transferring records necessary to enroll homeless children or youths in school, including birth certificates, immunization records, academic records, guardianship records, and evaluations for special programs or services;
 - i. the provision of education and training to the parents of homeless children and youths concerning the rights of and resources available to such children and youths;
 - j. the development of coordination between schools and agencies providing services to homeless children and youths;
 - k. the provision of counseling, social work, and psychological services, including violence counseling, and the referrals for such services;
 - l. activities to address the particular needs of homeless children and youths that may be created by domestic violence;
 - m. activities to develop and implement programs to heighten the awareness of school personnel concerning the specific educational needs of runaways and homeless youths;
 - n. the adaptation of space and the purchase of supplies for any nonschool facilities made available under Section 723(a)(2) to provide services under this subsection;

- o. the provision of school supplies to be distributed at shelters or temporary housing facilities; and
- p. the provision of such other extraordinary or emergency assistance determined by the United States Secretary of Education as essential to enable homeless children and youths to attend school.

Unauthorized Activities

The services to be provided under this subgrant must not replace the regular academic program or be designed to expand upon or improve services currently provided as a part of the school's regular academic program.

Supplement, Not Supplant

These sub-grant funds must be used to provide services that are not otherwise available through state, local, or other resources.

Required Reporting

1. McKinney-Vento ARRA funds must be spent with an unprecedented level of transparency and accountability. LEAs must maintain accurate, complete, and reliable documentation of all ARRA expenditures. Awardees are required to submit budget reports to the NHDOE on a monthly basis. The reporting form will be provided by the NHDOE
2. LEAs will be required to complete an end-of-the-year program evaluation that includes the number of students served and description of the services provided. The report is due to the NHDOE by August 30, 2010.

Documentation

All ARRA funds, including McKinney-Vento ARRA funds must be spent with an unprecedented level of transparency and accountability. Accordingly, recipients of ARRA funds must maintain accurate, complete, and reliable documentation of all ARRA expenditures. The law contains very stringent reporting requirements and requires detailed information on the use of funds must be available publicly on www.recovery.gov. States have important oversight responsibilities and must monitor grant-and sub-grant –supported activities to ensure compliance with all applicable federal requirements.

Evaluation

Feedback from shelter providers, teachers, parents, students, and others involved in this project can be a powerful tool for helping to determine the program's effectiveness in meeting its goals and for suggesting improvements that might be made. It is recommended that project directors gather information from program participants and partners as a way to measure success and plan improvements.

Grantees should include feedback information as a part of the overall project evaluation.

Each grantee awarded funds under this program will be monitored regularly for compliance of use of funds and must provide a year-end report following the end of each fiscal year, consistent with the grant application and in the manner and form as prescribed by the US Department of Education and the NHDOE. All grantees are expected to document relevant data deemed necessary in assessing all applicable goals and objectives on the challenges and successes of their McKinney-Vento grant. Procedures and formats for documentation and evaluation that collects information consistent across all project sites will be provided by NHDOE to grantees.

Review Process

Each application will be reviewed to determine compliance with grant application requirements and the capacity of the applicant to implement the program. Key consideration in the approval process will be the extent to which the proposal facilitates the enrollment, retention, and educational success of homeless children and youths.

Assurances

Print, sign, and submit the following Assurances with the completed application.

Assurances
McKinney-Vento Education for Homeless Children and Youths
Title X, Part C
No Child Left Behind Act – 2001

- I. I hereby assure that McKinney-Vento funds will be used as in accordance with the requirements set forth in Section 722(g)(3) through (7) of the McKinney-Vento Act as follows:

722(g)(3) Local Educational Agency Requirements

- A) The local educational agency serving each homeless child and youth to be assisted under this subtitle shall, according to the child's or youth's best interest,
- (i) continue the child or youth's education in the school of origin-
 - (I) for the duration of homelessness; or
 - (II) for the remainder of the academic year if the child or youth becomes permanently housed during the school year, or
 - (ii) enroll the child or youth in a public school that non-homeless students who live in the attendance area in which the child or youth is actually living is eligible to attend.
- B) In determining the best interest of the child or youth under subparagraph (A), the local agency shall keep a homeless child or youth in the school of origin, except when doing so is against the wishes of the parent or guardian or youth.
- C) The school selected shall immediately enroll the homeless child or youth.
- D) Any record ordinarily kept by the school, including immunizations or medical records, academic records, birth certificates, guardianship records, and evaluations for special services or programs shall be maintained.

722(g)(4) Comparable Services

- Each homeless child or youth to be assisted under this subtitle shall be provided services comparable to services offered to other students in the school selected according to above paragraph (722)(g)(3), including the following-
- (A) Transportation services;
 - (B) Educational services for which the child or youth meets the eligibility criteria such as services provided under Title I or similar state or local programs, educational programs for children with disabilities, and educational programs for students with limited English proficiency.
 - (C) Programs in vocational and technical education.

- (D) Programs for gifted and talented students.
- (E) School nutrition programs.

722(g)(5) Coordination

Each local education agency serving homeless children and youths that receives assistance under this subtitle shall coordinate-

- (i) the provision of services under this subtitle with local social service agencies and other agencies or programs providing services to homeless children and youths and their families, including services and programs funded under the Runaway and Homeless Youth Act (42 U.S.C. 5701 et seq.); and
- (ii) with other local educational agencies or interdistrict issues, such as transportation or transfer of records.

722(g)(6) Local Agency Liaison

B. Duties – Each local education agency liaison for homeless children and youths, designated under paragraph (1)(J)(ii), shall ensure that—

- (i) homeless children and youths are identified by school personnel and;
- (ii) homeless children and youths enroll in and have full and equal opportunity to succeed in school and;
- (iii) homeless families, children and youths receive educational services for which such families, children and youth are eligible and;
- (iv) parents or guardians of homeless children and youths are informed of the educational and related opportunities available and;
- (v) public notice of educational rights of homeless children and youths is disseminated where such children and youths receive services under this Act, such as schools, family shelters, and soup kitchens and;
- (vi) enrollment disputes are mediated in accordance with paragraph (3)(E) and;
- (vii) the parent or guardian of a homeless child or youth, and any unaccompanied youth, is fully informed of all transportation services, including transportation to the school of origin, as described in paragraph(1)(J)(iii), and is assisted in accessing transportation to the school that is selected under paragraph (3)(A).

722(g)(7) Review and Revisions

Each State educational agency and local educational agency that receives assistance under this subtitle shall review and revise any policies that may

act as barriers to the enrollment of homeless children and youths that are selected under paragraph (3).

Consideration shall be given to issues concerning transportation, immunization, residency, birth certificates, school records, and other documentation, and guardianship.

Special attention shall be given to ensuring the enrollment and attendance of homeless children and youths who are not currently attending school.

- II. I hereby assure that McKinney-Vento federal funds will be used in accordance with the requirements set forth in Section 723 (a)(1),(2),(3) and (4).

Section 723 (a)(1)

To facilitate enrollment, attendance, and success in school of homeless children and youths.

Section 723 (a)(2)

To provide services on school grounds or at other facilities. May use funds to provide the same services to other children and youths who are determined by the local education agency to be at risk or failing in, or dropping out of, school, subject to the requirements of clause (ii).

Section 723 (a)(3)

To not replace the regular education program and shall be designed to expand upon or improve services provided as part of the school's regular academic program.

- III. I hereby assure that any subcontracts for certain activities will be supervised by the same SAU or district fiscal agent.
- IV. I hereby assure that the participation of the district identified in this proposal will be conducted in accordance with all Federal, State, and local laws and requirements.
- V. I hereby assume that supporting documents for expenditures under this program will be maintained in an orderly manner to permit audit of expenditures and will be made available to appropriate officials on request.
- VI. I hereby assure that an interim and final report for services provided under this grant will be sent to the NH Department of Education within fifteen (15) days of a request for the interim report and within fifteen15 days of the completion of the program.
- VII.

Typed Name of Superintendent

District

Superintendent Signature _____ (please use blue ink)

Date:_____