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STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
DIVISION OF CAREER TECHNOLOGY AND ADULT LEARNING
BUREAU OF CAREER DEVELOPMENT
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MEMORANDUM OF AGREEMENT

In accordance with RSA 188-E and the NH Code of Administrative Rules, the Bureau of Career Development, Department of Education, has received and reviewed the _____ (name/location of center) plan (hereinafter referred to as "the plan") for the renovation of its career and technical education facility.

In accordance with the New Hampshire Code of Administrative Rules Ed 1402.07 Renovation Plan Approval/Disapproval, "(b) If the department approves the plan the approval shall be in the form of a recommendation for funding a qualified project as proposed legislation submitted to the chairman of the appropriate house and senate committees. The department shall recommend funding a qualified project, subject to funds available in the capital budget for that biennium, and the number of approved requests for renovation plans submitted to the department for consideration. A qualified project shall be funded in a state capital budget through the state capital project authorization process under RSA 9:3-a."

A "qualified project" (a) demonstrates need connected to the labor market; (b) accepts students from sending schools; (c) demonstrates adequate numbers of students through enrollment figures based on 3-year averages, as provided in Ed 1402.03(d)(4)a.; (d) demonstrates alignment with program competencies and academic competencies required by the department under Ed 306.34(a)(2)a.; (e) allows for the opportunity for students to progress to a postsecondary venue; (f) meets all industry standards and all school building construction standards under Ed 321; (g) meets the procedural requirements for requests under RSA 188-E:10; and (h) is a regional vocational education center within the State of New Hampshire, according to New Hampshire Code of Administrative Rules Ed 1402.06.

The Department of Education is responsible for submitting the funding request to the Legislature through the Capital Budget. As a result of the review of the plan, the Department will include \$_____ for the renovation of the facilities and equipment at _____ (name/location of center). This figure represents the portion of the improvement project that may be state funded and does not include the required local district commitment of \$_____.

The Bureau of Career Development looks forward to working with the _____ (name/location of center) center as the project progresses. Should the Capital Budget Committee or the Legislature have questions or concerns around this renovation project, the Bureau will be in contact with _____.

Should the Center have any questions, they should contact _____ at _____.

Commissioner of Education

Date

Superintendent of Schools

Date

JH/VOI/LD/RFF/mwr

cc: Paul Leather, Director, Division of
Adult Learning & Rehabilitation
Lisa Danley, Administrator,
Bureau of Career Development
_____, Career and Technical
Education Center Director