

# New Hampshire Statewide Assessments

## Public Charter Schools 2021-2022

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# Assessment Overview

Each year, New Hampshire public schools are required by state law ([RSA 193-C](#) and [RSA 194-B:8,V](#)) and federal accountability laws to assess students.

Public charter schools are responsible for administering and providing access to the statewide assessments

[Office of Assessment Website](#)

[NH DOE Assessment Policy & Procedures Manual](#)

- Schools can update their assessment rosters in i4see
- Schools must provide parents with the results of the assessments

# Required Statewide Assessments

| General Assessment                      | Grades   | Content                               |
|---|--|---------------------------------------|
| NH Statewide Assessment System (NH SAS) | 3 <sup>rd</sup> -8 <sup>th</sup>                       | English Language Arts, Mathematics    |
| NH SAS                                  | 5 <sup>th</sup> , 8 <sup>th</sup> and 11 <sup>th</sup> | Science                               |
| SAT School Day                          | 11 <sup>th</sup>                                       | English Language Arts, Mathematics    |
| Alternate Assessment                    | Grades   | Content                               |
| Dynamic Learning Maps (DLM)             | 3 <sup>rd</sup> -8 <sup>th</sup>                       | English Language Arts, Mathematics    |
| DLM                                     | 5 <sup>th</sup> , 8 <sup>th</sup> and 11 <sup>th</sup> | Science                               |
| English Language Proficiency            | Grades   | Domains                               |
| ACCESS                                  | K-12   | Reading, Writing, Listening, Speaking |
| ALT-ACCESS                              | K-12   | Reading, Writing, Listening, Speaking |

## Alternate Assessments

Students who have the most significant cognitive disabilities take the Alternate Assessments, as designed in their active individualized education program (IEP).



# Accessibility & Accommodations

- IEP teams have the responsibility of making instructional and assessment decisions for each student with a disability. This team must include a certified special education teacher.
- Use the [Accommodations & Alternate Assessment Decision Making Worksheet for Participation of Students with Disabilities in Statewide Assessments](#) to make determinations.
- The accommodations must be documented in the student's IEP.
- Each assessment has a test specific accommodations guide so please refer to that guide for more information.



# English Language Learners (ELLs)

- New Hampshire is a member of the [World-Class Instructional Design and Assessment Consortium \(WIDA\)](#), WIDA has developed English language proficiency standards and assessment (ACCESS for ELLs®)
- ACCESS is an English language proficiency test
- Under federal law, students who are identified as limited English proficient are required to be assessed each year with ACCESS
- Certified ESOL teachers complete online training in order to administer the ACCESS test
- Please contact EL Education Consultant [Wendy.Perron@doe.nh.gov](mailto:Wendy.Perron@doe.nh.gov) for more information



# NH SAS

- For NH SAS (and SAT School Day), schools register students via the i4see workbench, a student level data collection, by uploading a Student Roster submission.
- Once a student roster submission is uploaded successfully, student data is transferred electronically overnight from i4see to the Test Information Distribution Engine (TIDE) system.
- TIDE is an application, within the [NH SAS portal](#), that manages student and user data for the assessment, along with test settings and accommodations, monitor testing progress, etc.
- Students are uploaded directly from i4see into the NH SAS TIDE portal through a nightly transfer of data. Students cannot be manually entered into TIDE.
- Student accommodations are input directly into TIDE.
- Accommodations are determined by the IEP team and must be documented in the student's IEP. [NHSAS Accommodations Guide](#) provides more detailed information.
- **Need help with i4see submissions?** Contact the i4see team at:
  - Telephone: 271-2775
  - Submit a help desk ticket: [i4see Service Desk](#)



# NH SAS Portal

- Staff involved in test administration must have a username and password to access TIDE and other applications within the portal
- Each charter school selects at least one school test coordinator; school test coordinator role has the highest level of permissions for the school
- Staff must complete the required [Test Administration Certification](#)
- Review [Manuals and User Guides](#) and [General Information](#)
- [Assessment Parent Notification Letter](#) - please share with parents
- Schools access student individual score reports in TIDE
- Schools are required by state law to share individual score reports with parents by the end of the school year.



# SAT School Day

- Schools register students via the i4see workbench
- NHDOE supplies the student registration file to the College Board based on i4see student roster submissions and then it is uploaded into TIDE
- Students take the SAT School Day once during high school, in grade 11
- Digital administration required
- Each school selects a test coordinator; contact information is provided to the College Board
- Student scores are reported in the [SAT portal](#) and individual student accounts
- Accommodations must be requested directly to College Board and schools are responsible for submitting these requests for student accommodations
- **SAT School Day Contact information: 855-373-6387;**  
[satschoolday@collegeboard.org](mailto:satschoolday@collegeboard.org)





# Dynamic Learning Maps (DLM)

- Schools register students via the i4see workbench.
- Once the NH-ALT Registration submission is uploaded successfully, student data is transferred overnight from i4see to the Kite Educator Portal. The Kite Educator portal manages student and user data for the alternate assessment.
- Students eligible to take the DLM alternate assessment **do not** participate in the NH SAS or SAT.
- Please share individual score reports with parents by early August. Score reports are available mid-July in the Kite Educator Portal.



# Statewide Assessment Special Circumstances

- Students who are unable to participate in the statewide assessment due to rare/unique circumstances.
- Exemptions that may be considered: medical emergency/serious illness; severe emotional distress, death in the family.
- Exemption paperwork must be filled out with all required signatures and submitted to the Office of Student Assessment for approval.



# Exemption from the Statewide Assessment

- Parents may choose to exempt their child from the statewide assessment. [RSA 193-C:6](#)
- An exemption form is completed and submitted by the parent to the school. The school retains the copy for their records
- No scores or summary of individual student performance will be provided based on the statewide assessment
- Student will be counted as eligible and did not participate in school accountability numbers as required by federal law
- Schools are required to provide their own exemption forms but a [template](#) is available on our website



# 2022 Testing Windows (Tentative)

- ACCESS for ELLs: February 1 - March 25
- DLM Alternate Assessment: March 14 - June 10
- NH SAS: March 8 - June 17
- SAT School Day:
  - Primary Administration - March 23-25 & 29-30
  - Makeup Test Date- April 13-15 & 19-20

# Statewide Assessment Monitoring

- All public schools will be monitored at least once during a five-year cycle based on random selection or on past compliance concerns.
- NHDOE will notify the school principal/director/head of school of the upcoming test administration monitoring at least 10 working days prior to the opening of the testing window:
  - On-site monitored: Schools submit testing schedule; NHDOE personnel monitor test administration in progress
  - Desk Monitored: Schools submit all required documentation as provided in checklist supplied by the NHDOE

Schools found deficient in meeting requirements will continue to receive on-site monitoring until in compliance.



# Test Security Assurances

- Every year, staff involved in test administration sign off on the “Affirmation of Test Security.” Please keep document on file at the school.
- Every year, the school principal signs the “[Test Security Assurances Building Principals](#)” and submits signed form to the NHDOE office of student assessment: [Michelle.Gauthier@doe.nh.gov](mailto:Michelle.Gauthier@doe.nh.gov)

## **Test Security Expectations include, but not limited to:**

- Assessment materials are the property of the State of NH and may not be kept by school personnel
- Student data is strictly confidential
- Staff must avoid reviewing or sharing information about secure test items
- No photocopying, taking a picture or screenshot, etc. of any test item or student answers
- During test administration, students must be actively monitored and are prohibited from access to electronic devices

\*\* Please review the [NH Statewide Assessment Test Security and Monitoring Guide](#) \*\*



# Helpful Websites

## Assessment Websites

- <https://dynamiclearningmaps.org/>
- <https://educator.kiteaai.org/AART/login.htm>
- <https://nh.portal.cambiumast.com/>
- <https://collegereadiness.collegeboard.org/educators/k-12>
- <https://wida.wisc.edu/memberships/consortium/nh>

## Training Resources

- <https://www.demonstratedsuccess.com/Public/nhdoe/>



# Assessments Contact Information

- NH SAS Help Desk: 844-202-7584;  
[nhhelpdesk@cambiumassessment.com](mailto:nhhelpdesk@cambiumassessment.com)
- DLM Service Desk: 855-277-9751; [DLM-support@ku.edu](mailto:DLM-support@ku.edu)
- SAT School Day: 855-373-6387;  
[satschoolday@collegeboard.org](mailto:satschoolday@collegeboard.org)
- WIDA/ACCESS Client Services Center: 866-276-7735;  
[help@wida.us](mailto:help@wida.us)





# Office for Academics & Assessment

- [Melissa.A.White@doe.nh.gov](mailto:Melissa.A.White@doe.nh.gov)  
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ELA Education Consultant

