

BAE-RFP-2021-002
Alternative Pathways to Completion
State Responses to Vendor Inquiries
November 29, 2021

Section/Page Reference	Vendor Inquiry	State Response
Section 2, pages 5 -6	Please define NHDOE Staff.	The State Project Lead will identify Department staff with subject matter expertise for the programs listed in Section 2 and make any necessary introductions.
Section 3.1.1 Toolkit Requirements, page 8	Do you have toolkit templates?	No.
Section 3.1.1 Toolkit Requirements, Page 10	For the “Webpage for Toolkit Accessibility” Deliverable – is the vendor expected to design a webpage mock-up in PDF that the DOE will subsequently develop on the website? Or will the vendor develop a webpage on a platform that is compatible to be added to the existing DOE website? If the latter, can they share what platform they use/prefer us to use?	The State will accept a webpage mockup in PDF format.
Section 3.1.1 Toolkit Requirements, Page 10	Please define a draft website. Do you want a webpage or site?	The State is seeking a mockup of a webpage that can be integrated into the NH Department of Education’s existing website. This can be provided in a PDF format.
Section 3.1.2, page 10	What is meant by Department staff will assist with dissemination?	The Department will provide access to appropriate district email addresses and work with the selected Contractor to use Department communication systems to assist with dissemination.
Section 3.1.2, page 10	What is meant by “and may provide a platform for technical assistance to the schools”?	The Department will provide access for the selected Contractor to provide technical assistance through existing Department systems such as Zoom, Teams, and/or assistance with facilitating on-site training sessions.
Section 3.1.2, page 10	Will the Department generate a list of “the appropriate staff in each public high school”? Or must the dissemination plan include the work to identify those individuals?	The Department will provide information on the appropriate staff in each public high school.

<p>Section 3.1.2, page 10</p>	<p>What is the Department's expectation for training appropriate staff? Webinars, training modules, regional in-person trainings, in-person trainings at each high school, dosage of training.</p> <p>Does training include ongoing technical support during the grant period? After the grant period?</p>	<p>It is the responsibility of the vendor to propose the type, delivery and duration of the training.</p> <p>Training and on-going support after the grant period is not expected.</p>
<p>Section 3.2.2, page 11</p>	<p>There is a reference to the pilot taking place in the Spring of 2022 or Fall of 2023. The RFP references ending September 2023. Can you clarify both the intended start date of the pilot and the length of the pilot (1 semester or a full academic year) as it will have a significant impact on the timeline for model development, as well as the implementation facilitation work plan and budget.</p>	<p>Please make the following correction to Section 3.2.2, replace "Fall of 2023" with "Fall of 2022".</p> <p>Timing of the pilot will depend on when the model development is completed and can be determined during the course of the contract.</p> <p>The contract ends September 30, 2023.</p> <p>The pilot can be a semester or a full academic year.</p>
<p>Section 3.2.2, page 11</p>	<p>One or two pilots are being chosen and monitored by the DOE. Does that mean that multiple agencies are being selected but only one or two are chosen to be monitored and the rest are not? Or one or two agencies are being chosen for this RFP and being monitored?</p>	<p>This RFP only includes the model development, facilitation and evaluation of the pilot. The DOE will chose the sites and fund the actual pilot.</p>
<p>Section 4 A, page 12</p>	<p>We plan to submit an electronic proposal to this email address – is this correct?</p> <p>Are we able to submit a single combined .pdf file/zip file as our electronic proposals?</p> <p>Please clarify one (1) original and one (1) electronic copy.</p> <p>Please confirm that proposals may be submitted via email onto to AdultEd@doe.nh.gov</p>	<p>Yes, AdultEd@doe.nh.gov is the email address where proposals may be submitted.</p> <p>Proposals must include all required attachments and be organized in the manner set forth in Section 5.</p> <p>If the Proposal is submitted in an electronic format including all of the required attachments, an original hardcopy is not necessary.</p>

<p>Section 5 A, Page 14</p>	<p>Under Company Profile, do you mean if we are partnering with a CTE program from a school that the school is the company or am I considered the company?</p>	<p>The company refers to the entity submitting the proposal in response to this RFP.</p> <p>If this proposal includes subcontractors, the same information must be provided for each subcontractor.</p>
<p>Section 5 A, Page 14</p>	<p>If we are working with an SAU for CTE After Dark, do you need their audited financial records also?</p>	<p>If the SAU is a subcontractor, then yes.</p>
<p>Section 5 B, page 14</p>	<p>Can you clarify the requirements about personnel? I see there is a 5 pg limit but that you want resumes for key personnel (which often are 2-3 pgs/pp).</p>	<p>You may provide resumes or a short biographical summary of key personnel.</p> <p>Resumes may be targeted to the experience, skills and qualifications needed to support the proposal.</p> <p>Please make the following correction to Section 5 B, replace “This section shall be limited to five (5) pages” to “This section shall be limited to ten (10) pages”.</p>
<p>Section 5 C, Page 14</p>	<p>Are there restrictions on who can be a reference? Would personnel from Littleton, Nashua, Pinkerton Adult Ed be allowed to be a reference?</p>	<p>References should be able to attest to the Vendor’s experience and capability to complete this type of project.</p>
<p>Section 5 H, page 16</p>	<p>Is there a budget for this work?</p>	<p>No, it is the Proposer’s responsibility to submit a budget for this work.</p>
<p>Section 7 I, page 21</p>	<p>Challenges on Form or Process of the RFP, does this include submitting exceptions to the Terms and Conditions as well?</p>	<p>Please see Section 8 C: Standard Contract Terms. “To the extent that a Proposer believes that exceptions to the standard form contract will be necessary for the proposers to enter into the Agreement, the Proposer should note those issues during the Proposer Inquiry Period. The Agency will review requested exceptions and accept, reject or note that it is open to negotiation of the proposed exception at its sole discretion. If the Agency accepts a Proposer’s exception the Agency will, at the conclusion of the inquiry period, provide notice to all potential proposers of the exceptions which have been accepted and indicate that exception is available to all potential proposers. Any exceptions to the standard form contract that are not raised during the proposer inquiry period are waived. In no event is a Proposer to submit its own standard contract terms and</p>

		conditions as a replacement for the State's terms in response to this solicitation.”
General	Will the successful contractor be required to comply with Federal COVID requirements?	Successful bidders/contract recipients will not be “federal contractor” within the meaning Executive Order 14042, which requires covered entities to comply with certain COVID-19 safety protocols. Please note that some federal laws regarding COVID-19 protocols may apply to bidders regardless of their contract status with the State of New Hampshire.