

**New Hampshire  
Department of Education  
Bureau of Special Education Support  
Monitoring Review for Approval of  
Private Provider Special Education  
Programs**

**Seacoast Learning Collaborative  
Programs:**

Seacoast Learning Collaborative  
The Skills Program at Seacoast Learning Collaborative

**Summary Report  
2022 – 2023**

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Education Administrator**

Coordinating Education Consultant:  
Heidi Clyborne  
Monitoring Visit Conducted on March 10, 2023  
**Report Date: May 3, 2023**

## **Overview of the Seacoast Learning Collaborative Programs: Seacoast Learning Collaborative & The Skills Program at Seacoast Learning Collaborative**

Seacoast Learning Collaborative, located in Newton, NH, has two New Hampshire Department of Education (NHED), Bureau of Special Education Support (the Bureau) Approved Special Education Programs, the Seacoast Learning Collaborative program, and The Skills Program at Seacoast Learning Collaborative. Both programs have approval for 180 days, serve all genders in grades 1-12, and are eligible to provide summer ESY services. The leadership team consists of two co-directors, one serving as the special education administrator and the other as a counselor. Both share the duties of Executive Director.

These two approved programs are highly structured and therapeutically based to support students who are unable to make progress in the public school setting. They work closely with the sending public schools to ensure the development of meaningful, individualized programming that will support the behavioral, academic, and social interaction difficulties of their students.

Seacoast Learning Collaborative's mission is to "embrace the uniqueness of every child and family." They believe "every child can be educated and needs a safe, nurturing environment in order to develop and learn." Seacoast Learning Collaborative "is dedicated to providing a consistent, predictable environment that promotes individual achievement, both academically and emotionally." They are "mindful of using every teachable moment" and "present a perpetual learning environment to all students and staff."

Students enrolled in the Seacoast Learning Collaborative program have primary disabilities in the areas of Autism, Developmental Delay, Emotional Disturbance, Intellectual Disability, Multiple Disabilities, Other Health Impairments, Specific Learning Disability and Speech-Language Impairment. The Seacoast Learning Collaborative program has approval to serve 60 students and offers a regular high school diploma. The program is broken down by elementary, middle, and high school grades and focuses on the development of self-esteem, communication of feelings, self-regulation of emotions, peer relationships, behavioral stabilization, and academic performance and base the individualized programming on the unique needs and goals of each student.

Students enrolled in The Skills Program at Seacoast Collaborative have primary disabilities in the areas of Autism, Emotional Disturbance, Intellectual Disability, Multiple Disabilities, Other Health Impairments and Traumatic Brain Injury. The Skills Program at Seacoast Collaborative has approval to serve 14 students and offers a certificate of attendance. The program focuses on the development of functional life skills to encourage independence to live a fulfilling and productive life to best of their ability. It emphasizes transitional needs and services based on realistic goals. Students receive 1:1 support throughout the day, individualized instruction and curriculum, and individual learning spaces and work as outlined in their IEP.

## **Noteworthy Practices and Areas in Need of Refinement**

### **Noteworthy Practices**

During the monitoring visit, it was revealed that Seacoast Learning Collaborative includes several practices in their teaching, lessons, and expectations which are noteworthy. Such practices include:

- Recently relocated to an unused SAU middle school which has provided an abundance of space, to include classrooms, gym, offices, recovery rooms, classroom space for related service providers, and student lockers.
- Effectively utilizing the space in the building to maximize student success and accommodate needs.
- Building upon students' strengths and knowledge while strengthening areas of weakness.
- Initiating and utilizing positive behavioral support strategies so students can better self-regulate and self-advocate.
- Promoting self-regulation strategies by posting visual information throughout the building for both students and staff to reference when needed.
- Working in conjunction with the school districts to keep students connected to their communities.

### **Areas in Need of Refinement**

During the monitoring visit, it was revealed that Seacoast Learning Collaborative had a couple areas in need of refinement. The NHED identified these areas and potential remedies. Whereas these practices do not rise to the standard of noncompliance, and therefore require no corrective actions, the NHED believes that the areas in need of refinement are noteworthy to be addressed.

- When reviewing services of high school students in the Seacoast Learning Collaborative program it was noted that some services were clumped together instead of being delivered as outlined in the IEP. For example, specially designed instruction for behavior management written in the IEP as 5 minutes 6X a day. When reviewing the service log for evidence of implementation such service may have been documented for 60 minutes one time a day.
- Some services seemed to be scheduled on the same days of the week so if a student was not available the service was not provided. Since the Bureau only reviewed

three weeks of services it is not evident if attempts were made to deliver missed services. All services outlined in the IEP must be provided and attempts need to be made to make-up any service not delivered due to a student or service provider being absent.

## **Overview of the Monitoring Review for Approval of Special Education Programs Process**

Each Private Provider must meet the requirements for special education program approval pursuant to The Individuals with Disabilities Education Improvement Act (IDEA) (2004), The New Hampshire Standards for the Education of Children with Disabilities, and New Hampshire State Statutes (RSA 186-C:5, RSA 189:64).

The Monitoring Review Process for Approval of Private Provider Special Education Programs ensures that students with educational disabilities have access to; can participate in; and can demonstrate progress within the general education curriculum, thereby improving student learning. The primary focus of the monitoring review is to improve educational results and functional outcomes for all children with disabilities.

The NHED Bureau of Special Education Support's (the Bureau's) Approval of Private Provider Special Education Programs Monitoring Process (AP3s) consists of a review of required application materials and an on-site component with program visit(s) and random sampling. The AP3s process occurs during the last year of approval of the Private Special Education Program (Private Provider).

The spring prior to the AP3s process, the Bureau notified the Seacoast Learning Collaborative of the upcoming monitoring and scheduled a time to meet with the administrative team to review the process and answer any questions. The Bureau sent written communication in the fall of the monitoring year which included an overview of the monitoring process and tentative dates for the On-site Data Collection Form training and on-site monitoring visit.

As part of the AP3s process Seacoast Learning Collaborative submitted required application materials for review and the Bureau confirmed nonpublic school approval.

The Bureau visited the program on Friday, March 10, 2023, to conduct the AP3s on-site monitoring visit. Prior to conducting this visit, the Bureau conducted training to Seacoast Learning Collaborative staff on how to complete the On-site Data Collection Form for the random sampling and what would be acceptable evidence.

The AP3s Process has one main component to corrective actions titled, "*Corrective Action Regarding the Implementation of the Regulations*", which typically involves the Private Provider participating in or providing professional development training to appropriate personnel for areas found in noncompliance. For any corrective action regarding the

implementation of the regulations, evidence of provided trainings is required and must be submitted to the Bureau. It is recommended that all corrective actions be verified by the Bureau within three months from the date of this report but cannot go unaddressed longer than one year of the date of the on-site monitoring visit. The final close-out letter will not be issued until all corrective actions have been verified corrected.

The New Hampshire Department of Education, Bureau of Special Education Support review members for Seacoast Learning Collaborative's on-site monitoring review included Heidi Clyborne and Alexandra Ferraro.

## **Special Education Procedures and Effective Implementation**

Each Private Provider must have Special Education Procedures and effective implementation of practices that are aligned and support the implementation of IDEA and the *New Hampshire Standards for the Education of Children with Disabilities*.

During their 2018-2019 AP3s process, Seacoast Learning Collaborative's Special Education Procedures were verified compliant with State and Federal regulations regarding administration, confidentiality of information, program requirements, responsibilities of private providers of special education implementation of IEPs, behavioral interventions, RSA 126-U Limiting the use of child restraint practices in schools and treatment facilities, qualifications and requirements for instructional, administrative and support personnel, change in placement or termination of enrollment, physical facilities, health and medical care, photography and audio-visual recording, and emergency planning and preparedness.

Since then, there has been one rule change, (Ed 1119.01 Confidentiality Requirements), affecting the Special Education Procedures. Private Providers monitored for program approval prior to this change submitted, for review, only the sections of their Special Education Procedures pertaining to the revised rule.

Based on the review of Seacoast Learning Collaborative Special Education Procedures the monitoring team determined there were **0 findings of noncompliance**.

## **Private Provider Curriculum and Effective Implementation**

As part of the review, the monitoring team looked for evidence that Seacoast Learning Collaborative is providing students with access to the general curriculum. The monitoring team reviewed grades 1-12 curriculum provided by Seacoast Learning Collaborative for compliance with learning areas in Arts Education, English/Language Arts, Health Education, Physical Education, Family & Consumer Science, Information & Communications Technologies, Mathematics, Science, Social Studies, and Technology Education, pursuant to Ed 306.261(b)(1) and (2) & Ed 306.27(c).

Based on the review of Seacoast Learning Collaborative’s curriculum, the monitoring team determined that there were **54 findings of noncompliance** in 15 Curriculum areas.

COMPLIANCE CITATIONS	AREA OF COMPLIANCE
Ed 306.31	Art Education Program Standards
<p><b>Finding of Noncompliance:</b> Seacoast Learning Collaborative’s “Art Education” curriculum was missing evidence of the following standards resulting in <b>6 findings of noncompliance for each program.</b></p> <ul style="list-style-type: none"> <li>• <b>Ed 306.31(a)(1)a</b> - Create, perform, and respond with understanding.</li> <li>• <b>Ed 306.31(a)(2)c</b> -Analyze and evaluate works of art from structural, historical, and cultural perspectives, including acquiring the ability to understand and evaluate works of art in various arts disciplines.</li> <li>• <b>Ed 306.31(a)(2)d</b> - The ability to guide students in selecting and applying subject matter and movements, sounds, language, or symbols, or any combination of them, with ideas to express meaning in artwork.</li> <li>• <b>Ed 306.31(a)(2)g</b> - Addressing opportunities available beyond the regular classroom.</li> <li>• <b>Ed 306.31(3)(b)(2)a</b> - Educator observation of project-based learning, including off-site learning projects.</li> <li>• <b>Ed 306.31(3)(b)(2)d</b> - Project evaluation rubrics used to evaluate program proficiencies applied to integrated curriculum assignments, extended learning opportunities, career and technical education opportunities, and out of school learning environments.</li> </ul>	
<p><b>Corrective Action regarding the Implementation of the Regulations:</b> Seacoast Learning Collaborative must provide the NHED with evidence of the missing standards for “Art Education” curriculum.</p> <p>Provide updated curriculum for Seacoast Learning Collaborative’s “Art Education” curriculum that includes the evidence of the missing standards and a description of the method used to inform staff of the revision to the NHED as soon as possible, but no later than 6 months from the date of this report.</p> <p><b>Corrections Verified Compliant prior to written report.</b></p>	

COMPLIANCE CITATIONS	AREA OF COMPLIANCE
Ed 306.33	Business Education Program Standards
<p><b>Finding of Noncompliance:</b> Seacoast Learning Collaborative’s “Business Education” curriculum was missing evidence of the above standards resulting in <b>16 findings of noncompliance for each program.</b></p> <ul style="list-style-type: none"> <li>• <b>Ed 306.33(a)(4)a8</b> - One credit in business essentials that will encompass career exploration in entrepreneurship.</li> <li>• <b>Ed 306.33(a)(4)a10</b> - One credit in business essentials that will encompass career exploration in global economy.</li> <li>• <b>Ed 306.33(a)(4)b2</b> - One credit in business technology applications that shall encompass business technologies in spreadsheet development.</li> <li>• <b>Ed 306.33(a)(4)b3</b> - One credit in business technology applications that shall encompass business technologies in database management.</li> <li>• <b>Ed 306.33(a)(4)b6</b> - One credit in business technology applications that shall encompass business technologies in graphics.</li> <li>• <b>Ed 306.33(a)(4)b7</b> - One credit in business technology applications that shall encompass business technologies in desktop publishing including basic web design.</li> </ul>	

- **Ed 306.33(a)(4)c4** - One credit in personal finance that will encompass financial literacy in understanding scholarships versus loans.
- **Ed 306.33(a)(4)c5** - One credit in personal finance that will encompass financial literacy in borrowing and earning power.
- **Ed 306.33(a)(4)c6** - One credit in personal finance that will encompass financial literacy in investing.
- **Ed 306.33(a)(4)c7** - One credit in personal finance that will encompass financial literacy in financial services and insurance.
- **Ed 306.33(a)(4)c8** - One credit in personal finance that will encompass financial literacy in job application and interviewing.
- **Ed 306.33(c)** - For business education programs, schools shall provide for the ongoing, authentic assessment of student learning outcomes through multiple formative and summative assessment instruments that are aligned with the state and district content and performance standards.
- **Ed 306.33(d)(1)** - Examples of such assessment shall include, but not be limited to teacher observations of student performance.
- **Ed 306.33(d)(2)** - Examples of such assessment shall include, but not be limited to competency-based or performance-based assessments.
- **Ed 306.33(d)(3)** - Examples of such assessment shall include, but not be limited to common assessments developed locally.
- **Ed 306.33(d)(4)** - Examples of such assessment shall include, but not be limited to project evaluation rubrics used to evaluate business education proficiencies applied to integrated curriculum assignments, extended learning opportunities, and out of school learning environments.

**Corrective Action regarding the Implementation of the Regulations:** Seacoast Learning Collaborative must provide the NHED with evidence of the missing standards for “Business Education” curriculum.

Provide updated curriculum for Seacoast Learning Collaborative “Business Education” curriculum that includes the evidence of the missing standards and a description of the method used to inform staff of the revision to the NHED as soon as possible, but no later than 6 months from the date of this report.

**Corrections Verified Compliant prior to written report.**

COMPLIANCE CITATIONS	AREA OF COMPLIANCE
Ed 306.37	English Language Arts Program Standards – Elementary Grades
<p><b>Finding of Noncompliance:</b> Seacoast Learning Collaborative’s “English Language Arts – Elementary Grades” curriculum was missing evidence of the above standards resulting in <b>1 finding of noncompliance for each program.</b></p>	
<ul style="list-style-type: none"> <li>• <b>Ed 306.37(a)(6)</b> - Methods for assessing students for appropriate placement in the reading/language arts program, including diagnostic assessment for remediation.</li> </ul>	
<p><b>Corrective Action regarding the Implementation of the Regulations:</b> Seacoast Learning Collaborative must provide the NHED with evidence of the missing standards for “English Language Arts – Elementary Grades” curriculum.</p>	
<p>Provide updated curriculum for Seacoast Learning Collaborative “English Language Arts – Elementary Grades” curriculum that includes the evidence of the missing standards and a description of the method used to inform staff of the revision to the NHED as soon as possible, but no later than 6 months from the date of this report.</p>	
<p><b>Corrections Verified Compliant prior to written report.</b></p>	

COMPLIANCE CITATIONS	AREA OF COMPLIANCE
Ed 306.37	English Language Arts Program Standards – Middle Grades
<p><b>Finding of Noncompliance:</b> Seacoast Learning Collaborative’s “English Language Arts – Middle Grades” curriculum was missing evidence of the above standards resulting in <b>1 finding of noncompliance for each program.</b></p> <ul style="list-style-type: none"> <li>• <b>Ed 306.37(3)h</b> - Read to satisfy personal interests and recognize that fiction and informational materials can offer insight into life.</li> </ul>	
<p><b>Corrective Action regarding the Implementation of the Regulations:</b> Seacoast Learning Collaborative must provide the NHED with evidence of the missing standards for “English Language Arts – Middle Grades” curriculum.</p> <p>Provide updated curriculum for Seacoast Learning Collaborative ““English Language Arts – Middle Grades” curriculum that includes the evidence of the missing standards and a description of the method used to inform staff of the revision to the NHED as soon as possible, but no later than 6 months from the date of this report.</p> <p><b>Corrections Verified Compliant prior to written report.</b></p>	

COMPLIANCE CITATIONS	AREA OF COMPLIANCE
Ed 306.37	English Language Arts Program Standards – Grades 9-12
<p><b>Finding of Noncompliance:</b> Seacoast Learning Collaborative’s “English Language Arts – Grades 9-12” curriculum was missing evidence of the above standards resulting in <b>2 finding of noncompliance for each program.</b></p> <ul style="list-style-type: none"> <li>• <b>Ed 306.37(c)(4)b</b> - Systematic instruction and activities designed to enable students to Write and present speeches for a variety of purposes and audiences.</li> <li>• <b>Ed 306.37(c)(4)g</b> - Systematic instruction and activities designed to enable students to Understand ideas presented in a variety of visual formats such as television advertisements and political cartoons.</li> </ul>	
<p><b>Corrective Action regarding the Implementation of the Regulations:</b> Seacoast Learning Collaborative must provide the NHED with evidence of the missing standards for “English Language Arts – Grades 9-12” curriculum.</p> <p>Provide updated curriculum for Seacoast Learning Collaborative ““English Language Arts – Grades 9-12” curriculum that includes the evidence of the missing standards and a description of the method used to inform staff of the revision to the NHED as soon as possible, but no later than 6 months from the date of this report.</p> <p><b>Corrections Verified Compliant prior to written report.</b></p>	



COMPLIANCE CITATIONS	AREA OF COMPLIANCE
Ed 306.38	Family and Consumer Science Education Program Standards - Middle Grades
<p><b>Finding of Noncompliance:</b> Seacoast Learning Collaborative’s “Family and Consumer Science – Middle Grades” curriculum was missing evidence of the above standards resulting in <b>3 finding of noncompliance for each program.</b></p> <ul style="list-style-type: none"> <li>• <b>Ed 306.38(b)(1)g</b> - provide planned learning strategies and opportunities to prepare independent, educated consumers that are literate in life skills that provide students with teaching and instructional practice that manage the challenges of living and working in a diverse global society.</li> <li>• <b>Ed 306.38(g)(4)</b> - for family and consumer science programs, schools shall provide for the ongoing, authentic assessment of student learning outcomes through multiple formative and summative assessment instruments that are aligned with the state and district content and performance standards. Examples of such assessment shall include, but not be limited to common assessments developed locally.</li> <li>• <b>Ed 306.38(g)(5)</b> - for family and consumer science programs, schools shall provide for the ongoing, authentic assessment of student learning outcomes through multiple formative and summative assessment instruments that are aligned with the state and district content and performance standards. Examples of such assessment shall include, but not be limited to project evaluation rubrics used to evaluate family and consumer science competencies applied to integrated curriculum assignments, extended learning opportunities, and out of school learning environments.</li> </ul>	
<p><b>Corrective Action regarding the Implementation of the Regulations:</b> Seacoast Learning Collaborative must provide the NHED with evidence of the missing standards for “Family and Consumer Science – Middle Grades” curriculum.</p> <p>Provide updated curriculum for Seacoast Learning Collaborative “Family and Consumer Science – Middle Grades” curriculum that includes the evidence of the missing standards and a description of the method used to inform staff of the revision to the NHED as soon as possible, but no later than 6 months from the date of this report.</p> <p><b>Corrections Verified Compliant prior to written report.</b></p>	

COMPLIANCE CITATIONS	AREA OF COMPLIANCE
Ed 306.38	Family and Consumer Science Education Program Standards – Grades 9-12
<p><b>Finding of Noncompliance:</b> Seacoast Learning Collaborative’s “Family and Consumer Science – Grades 9-12” curriculum was missing evidence of the above standards resulting in <b>5 finding of noncompliance for each program.</b></p> <ul style="list-style-type: none"> <li>• <b>Ed 306.38(f)</b> - schools shall provide for the ongoing, authentic assessment of student learning outcomes through multiple formative and summative assessment instruments that are aligned with the state and district content and performance standards.</li> <li>• <b>Ed 3065.36(g)(6)</b> - examples of such assessment shall include teacher observations of student performance.</li> <li>• <b>Ed 3065.36(g)(8)</b> - examples of such assessment shall include the use of real-life relevant tasks, laboratories, simulations, and community involvement.</li> <li>• <b>Ed 3065.36(g)(9)</b> - examples of such assessment shall include common assessments developed locally.</li> </ul>	

- **Ed 3065.36(g)(10)** - examples of such assessment shall include Project evaluation rubrics used to evaluate family and consumer science competencies applied to integrated curriculum assignments, extended learning opportunities, and out of school learning environments.

**Corrective Action regarding the Implementation of the Regulations:** Seacoast Learning Collaborative must provide the NHED with evidence of the missing standards for “Family and Consumer Science – Grades 9-12” curriculum.

Provide updated curriculum for Seacoast Learning Collaborative “Family and Consumer Science – Grades 9-12” curriculum that includes the evidence of the missing standards and a description of the method used to inform staff of the revision to the NHED as soon as possible, but no later than 6 months from the date of this report.

**Corrections Verified Compliant prior to written report.**

COMPLIANCE CITATIONS	AREA OF COMPLIANCE
Ed 306.40	Health Education Program Standards
<p><b>Finding of Noncompliance:</b> Seacoast Learning Collaborative’s “Health Education” curriculum was missing evidence of the above standards resulting in <b>11 finding of noncompliance for each program.</b></p>	
<ul style="list-style-type: none"> <li>• <b>Ed 306.40(2)b</b> - Fitness education and assessment to help children understand and improve or maintain their physical well-being.</li> <li>• <b>Ed 306.40(2)d</b> - Opportunities to improve children’s emerging social and cooperative skills and to gain a multicultural perspective.</li> <li>• <b>Ed 306.40(2)f</b> - Utilization of technology in attaining instruction, curricular, and assessment goals.</li> <li>• <b>Ed 306.40(3)a</b> - Sound assessment practices in physical education that match goals and objectives.</li> <li>• <b>Ed 306.40(3)b</b> - Require evaluation and synthesis of knowledge and skills.</li> <li>• <b>Ed 306.40(3)f</b> - Have criteria that are clear to students and teacher.</li> <li>• <b>Ed 306.40(3)h</b> - Link to ongoing instruction.</li> <li>• <b>Ed 306.40(3)l</b> - Provide feedback to students.</li> <li>• <b>Ed 306.40(3)j</b> - Provide cost-effective benefits to students.</li> <li>• <b>Ed 306.40(3)k</b> - Reflect real-world situations.</li> <li>• <b>Ed 306.40(3)l</b> - Emphasize use of available knowledge and skills in relevant problem contexts.</li> </ul>	
<p><b>Corrective Action regarding the Implementation of the Regulations:</b> Seacoast Learning Collaborative must provide the NHED with evidence of the missing standards for “Health Education” curriculum.</p>	
<p>Provide updated curriculum for Seacoast Learning Collaborative “Health Education” curriculum that includes the evidence of the missing standards and a description of the method used to inform staff of the revision to the NHED as soon as possible, but no later than 6 months from the date of this report.</p>	
<p><b>Corrections Verified Compliant prior to written report.</b></p>	

COMPLIANCE CITATIONS	AREA OF COMPLIANCE
Ed 306.42	<b>Information and Communication Technologies Program Standards</b>
<p><b>Finding of Noncompliance:</b> Seacoast Learning Collaborative’s “Information and Communication Technologies” curriculum was missing evidence of the above standards resulting in <b>1 finding of noncompliance for each program.</b></p> <ul style="list-style-type: none"> <li>• <b>Ed 306.42(4)a</b> - use 21st century tools to develop technical proficiency at a foundation knowledge level in hardware.</li> <li>• <b>Ed 306.42(5)c4</b> - include such digital artifacts as comments describing a student’s reflection on his/her work.</li> </ul>	
<p><b>Corrective Action regarding the Implementation of the Regulations:</b> Seacoast Learning Collaborative must provide the NHED with evidence of the missing standards for “Information and Communication Technologies” curriculum.</p> <p>Provide updated curriculum for Seacoast Learning Collaborative “Information and Communication Technologies” curriculum that includes the evidence of the missing standards and a description of the method used to inform staff of the revision to the NHED as soon as possible, but no later than 6 months from the date of this report.</p> <p><b>Corrections Verified Compliant prior to written report.</b></p>	

COMPLIANCE CITATIONS	AREA OF COMPLIANCE
Ed 306.43	<b>Mathematics Program Standards – Elementary Grades</b>
<p><b>Finding of Noncompliance:</b> Seacoast Learning Collaborative’s “Mathematics – Elementary Grades” curriculum was missing evidence of the above standards resulting in <b>3 finding of noncompliance for each program.</b></p> <ul style="list-style-type: none"> <li>• <b>Ed 306.43(a)(3)a</b> - Opportunities for authentic tasks that promote student decision making and questioning.</li> <li>• <b>Ed 306.43(a)(3)b</b> - Encourage students to develop unique problem-solving strategies while allowing students to defend their strategies and results.</li> <li>• <b>Ed 306.43(a)(4)</b> - Planned activities that promote developing mathematical concepts from the concrete to the representational and finally to the abstract level.</li> </ul>	
<p><b>Corrective Action regarding the Implementation of the Regulations:</b> Seacoast Learning Collaborative must provide the NHED with evidence of the missing standards for “Mathematics – Elementary Grades” curriculum.</p> <p>Provide updated curriculum for Seacoast Learning Collaborative “Mathematics – Elementary Grades” curriculum that includes the evidence of the missing standards and a description of the method used to inform staff of the revision to the NHED as soon as possible, but no later than 6 months from the date of this report.</p> <p><b>Corrections Verified Compliant prior to written report.</b></p>	

COMPLIANCE CITATIONS	AREA OF COMPLIANCE
Ed 306.43	Mathematics Program Standards – Middle Grades
<p><b>Finding of Noncompliance:</b> Seacoast Learning Collaborative’s “Mathematics – Middle Grades” curriculum was missing evidence of the above standards resulting in <b>2 finding of noncompliance for each program.</b></p> <ul style="list-style-type: none"> <li>• <b>Ed 306.43(b)(5)a</b> - Opportunities for all students to Explore mathematically related careers.</li> <li>• <b>Ed 306.43(b)(5)b</b> - Have direct interaction with the mathematics involved in various careers.</li> </ul>	
<p><b>Corrective Action regarding the Implementation of the Regulations:</b> Seacoast Learning Collaborative must provide the NHED with evidence of the missing standards for “Mathematics – Middle Grades” curriculum.</p> <p>Provide updated curriculum for Seacoast Learning Collaborative “Mathematics – Middle Grades” curriculum that includes the evidence of the missing standards and a description of the method used to inform staff of the revision to the NHED as soon as possible, but no later than 6 months from the date of this report.</p> <p><b>Corrections Verified Compliant prior to written report.</b></p>	

COMPLIANCE CITATIONS	AREA OF COMPLIANCE
Ed 306.45	Science Education Program Standards – Middle Grades
<p><b>Finding of Noncompliance:</b> Seacoast Learning Collaborative’s “Science – Middle Grades” curriculum was missing evidence of the above standards resulting in <b>2 finding of noncompliance for each program.</b></p> <ul style="list-style-type: none"> <li>• <b>Ed 306.45(4)g</b> - Systematic instruction, laboratory experiences and activities designed to enable students to acquire an understanding of the history of science and its impact on society and the realization that science is a human endeavor.</li> <li>• <b>Ed 306.45h</b> - Systematic instruction, laboratory experiences and activities designed to enable students to become familiar with science and technology related careers.</li> </ul>	
<p><b>Corrective Action regarding the Implementation of the Regulations:</b> Seacoast Learning Collaborative must provide the NHED with evidence of the missing standards for “Science – Middle Grades” curriculum.</p> <p>Provide updated curriculum for Seacoast Learning Collaborative “Science – Middle Grades” curriculum that includes the evidence of the missing standards and a description of the method used to inform staff of the revision to the NHED as soon as possible, but no later than 6 months from the date of this report.</p> <p><b>Corrections Verified Compliant prior to written report.</b></p>	

COMPLIANCE CITATIONS	AREA OF COMPLIANCE
Ed 306.45	Science Education Program Standards – Grades 9-12
<p><b>Finding of Noncompliance:</b> Seacoast Learning Collaborative’s “Science – Grades 9-12” curriculum was missing evidence of the above standards resulting in <b>3 finding of noncompliance for each program.</b></p> <ul style="list-style-type: none"> <li>• <b>Ed 306.45(e)2(iii)</b> - Earth space science shall include the concepts that the earth is a complex planet with 5 interacting systems, namely water or hydrosphere.</li> <li>• <b>Ed 306.45(e)2(iv)</b> - Earth space science shall include the concepts that the earth is a complex planet with 5 interacting systems, namely Ice or cryosphere.</li> <li>• <b>Ed 306.45(e)5k</b> - Acquire an understanding of the history of science and the realization that science is a human endeavor.</li> </ul>	
<p><b>Corrective Action regarding the Implementation of the Regulations:</b> Seacoast Learning Collaborative must provide the NHED with evidence of the missing standards for “Science – Grades 9-12” curriculum.</p> <p>Provide updated curriculum for Seacoast Learning Collaborative “Science – Grades 9-12” curriculum that includes the evidence of the missing standards and a description of the method used to inform staff of the revision to the NHED as soon as possible, but no later than 6 months from the date of this report.</p> <p><b>Corrections Verified Compliant prior to written report.</b></p>	

COMPLIANCE CITATIONS	AREA OF COMPLIANCE
Ed 306.46	Social Studies Program Standards – Middle Grades
<p><b>Finding of Noncompliance:</b> Seacoast Learning Collaborative’s “Social Studies – Middle Grades” curriculum was missing evidence of the above standards resulting in <b>1 finding of noncompliance for each program.</b></p> <ul style="list-style-type: none"> <li>• <b>Ed 306.46(b)(4)d</b> - Become familiar with careers in history, the humanities, and the social sciences.</li> </ul>	
<p><b>Corrective Action regarding the Implementation of the Regulations:</b> Seacoast Learning Collaborative must provide the NHED with evidence of the missing standards for “Social Studies – Middle Grades” curriculum.</p> <p>Provide updated curriculum for Seacoast Learning Collaborative “Social Studies – Middle Grades” curriculum that includes the evidence of the missing standards and a description of the method used to inform staff of the revision to the NHED as soon as possible, but no later than 6 months from the date of this report.</p> <p><b>Corrections Verified Compliant prior to written report.</b></p>	

COMPLIANCE CITATIONS	AREA OF COMPLIANCE
Ed 306.47	Technology/Engineering Education Program Standards – Grades 9-12
<p><b>Finding of Noncompliance:</b> Seacoast Learning Collaborative’s “Technology/Engineering – Grades 9-12” curriculum was missing evidence of the above standards resulting in <b>2 finding of noncompliance for each program.</b></p> <ul style="list-style-type: none"> <li>• <b>Ed 306.47(c)(5)c</b> - The local school board shall require that a technology/engineering education program in each high school provides systematic instruction and activities designed to enable students to develop skills in specific machine and tool operations.</li> <li>• <b>Ed 306.47(c)(5)d</b> - The local school board shall require that a technology/engineering education program in each high school provides systematic instruction and activities designed to enable students to plan, design, produce and/or use measuring instruments, jigs, fixtures, and templates to control, test and assess parts of a technological process.</li> </ul>	
<p><b>Corrective Action regarding the Implementation of the Regulations:</b> Seacoast Learning Collaborative must provide the NHED with evidence of the missing standards for “Technology/Engineering – Grades 9-12” curriculum.</p> <p>Provide updated curriculum for Seacoast Learning Collaborative “Technology/Engineering – Grades 9-12” curriculum that includes the evidence of the missing standards and a description of the method used to inform staff of the revision to the NHED as soon as possible, but no later than 6 months from the date of this report.</p> <p><b>Corrections Verified Compliant prior to written report.</b></p>	

## Personnel

The Bureau of Special Education Support reviewed Seacoast Learning Collaborative personnel certifications using the New Hampshire Educator Information System. The review process was for educators employed during 2022 – 2023 school year.

The personnel roster that was provided by Seacoast Learning Collaborative was compared to the data in the New Hampshire Educator Information System. Each personnel member’s endorsement was compared to the subject/assignment. This process was used for personnel that hold Beginning Educator Certification (BEC) and Experienced Educator Certification (EEC). If the endorsement was appropriate to the subject/assignment, then the renewal date of the endorsement was verified to ensure that the endorsement was current.

If there was a discrepancy between endorsement and the subject/assignment, the private provider was given an opportunity to verify the data. If the discrepancy could not be resolved a finding of noncompliance was made based on Personnel Standards pursuant to Ed 1114.10(a), 34 CFR 300.18, and 34 CFR 300.156.

Based on the review of Seacoast Learning Collaborative’s personnel certifications, the monitoring team determined there were **8 findings of noncompliance for each program.**

COMPLIANCE CITATIONS	AREA OF COMPLIANCE
34 CFR 300.18; 34 CFR 300.156; Ed 1114.10(a)	Personnel Standards
<b>Findings of Noncompliance:</b> In reviewing Seacoast Learning Collaborative’s personnel roster there was <b>1 staff member</b> with a subject/assignment in Music; however, is not credentialed in Music resulting in <b>1 findings of noncompliance</b> for each program.	
<b>Corrective Action regarding the Implementation of the Regulations:</b> Seacoast Learning Collaborative must hire or contract with teachers that currently hold appropriate credentials.	
Provide the Bureau with evidence that resolves the discrepancies between subject/assignments and endorsements as well as a description of the method used to inform staff to NHED as soon as possible but no later than 6 months from the date of this report.	
<b>Corrections Verified Compliant prior to written report.</b>	

COMPLIANCE CITATIONS	AREA OF COMPLIANCE
34 CFR 300.18; 34 CFR 300.156; Ed 1126.02(b)(1)&(2); Ed 1114.05(j); Ed 1114.10(a)	Personnel Standards
<b>Finding of Noncompliance:</b> Seacoast Learning Collaborative did not provide any evidence that they have certified teachers or consultants in the following content areas, resulting in <b>8 finding of noncompliance for each program:</b>	
<ul style="list-style-type: none"> <li>• PE</li> <li>• Library</li> <li>• Information &amp; Technology</li> <li>• Earth and Space Science</li> <li>• Chemistry</li> <li>• Business</li> <li>• World Languages</li> <li>• Technology Education</li> </ul>	
<b>Corrective Action regarding the Implementation of the Regulations:</b> Seacoast Learning Collaborative must hire or contract with teachers that currently hold appropriate credentials in each area noted as missing.	
Provide the names and endorsements of certified staff or consultants for the content areas to the Bureau as well as a description of the method used to inform staff to NHED as soon as possible but no later than 6 months from the date of this report.	
<b>Corrections Verified Compliant prior to written report.</b>	

Seacoast Learning Collaborative was notified of the concerns listed above, via email, on 2/21/2023. Staff specific information was included in the email.

## General Program Approval Requirements

Each private provider must meet the requirements for special education program approval pursuant to The Individuals with Disabilities Education Improvement Act (IDEA) (2004), The New Hampshire Standards for the Education of Children with Disabilities, and New

Hampshire State Statutes (RSA 186-C:5, RSA 189:64). If seeking nonpublic school approval each private provider must meet the requirements of The New Hampshire Rules for the Approval of Nonpublic Schools (Ed 400, 2005).

The monitoring review for the approval of private provider special education programs includes an application with specified materials that must be submitted to the Bureau at least 30 days prior to the onsite monitoring visit in the year monitored.

Based on the review of the Seacoast Learning Collaborative's application materials, the monitoring team determined there was **0 findings of noncompliance for each program**.

### **Program Monitoring and Random Sampling**

Per RSA 186-C:5 the Monitoring Process must include on-site monitoring including program monitoring and random sampling. The AP3s Process for Seacoast Learning Collaborative included an on-site monitoring visit during which the Bureau monitoring team was provided with a program overview, visited all approved locations for the approved program and collected random sampling data using the On-site Data Collection Form. Random sampling data consisted of comprehensive reports per Ed 1114.06(i), (j), (k) and service implementation per Ed 1114.03(a).

At least 30 days prior to the scheduled monitoring on-site visit Seacoast Learning Collaborative submitted to the Bureau a completed On-site Data Collection Form that included the information below.

- A coded list of twenty percent of the New Hampshire students enrolled in the program the year prior to monitoring for verification of comprehensive reports.
- A coded list of the services Seacoast Learning Collaborative was responsible for providing to all of their New Hampshire students enrolled in the program during the three-week period of October 31, 2022 - November 18, 2022 for verification of service implementation. (Seacoast Learning Collaborative was notified by the Bureau of the three-week time period on December 12, 2022).

At the on-site monitoring visit the Bureau monitoring team used the On-site Data Collection Form to verify evidence that Seacoast Learning Collaborative completed a minimum of three comprehensive reports for each student on the list per Ed 1114.06(i), (j), (k) and that required services were provided during the designated time period per Ed 1114.03(a).

Based on the review of the Seacoast Learning Collaborative program monitoring and random sampling, the monitoring team determined the following findings:

- **2 findings of noncompliance at The Skills Program at Seacoast Learning Collaborative**



- **1 finding of noncompliance at the Seacoast Learning Collaborative program**

**The Skills Program at Seacoast Learning Collaborative:**

COMPLIANCE CITATIONS	AREA OF COMPLIANCE
<b>Comprehensive Report Regulatory Component</b>	<b>Review Status</b>
<b>Ed 1114.06(i)</b>	Each provider of special education or other non-LEA program shall complete a minimum of 3 comprehensive reports per year on each child with a disability enrolled in the program.
<b>Finding of Noncompliance:</b> 0% of student codes reviewed at The Skills Program at Seacoast Learning Collaborative demonstrated evidence that a minimum of 3 comprehensive reports are completed per year for each child with a disability enrolled in the program meeting all compliance criteria. This results in <b>1 finding of noncompliance</b> since comprehensive reports reviewed were not in 100% compliance.	
<b>Corrective Action Regarding the Implementation of the Regulations:</b> Provide training to appropriate staff to ensure that the private provider completes a minimum of 3 comprehensive reports per year.  Provide the dates, names of attendees, and a description of the trainings, which defines the private provider's procedure for complying with this specific rule, to the Bureau within 3 months from the date of this report.	
<b>Corrections Verified Compliant prior to written report.</b>	

COMPLIANCE CITATIONS	AREA OF COMPLIANCE
<b>Service Implementation Regulatory Component</b>	<b>Review Status</b>
<b>Ed 1114.03(a)</b>	A private provider of special education or other non-LEA program shall be responsible for providing students with disabilities all services detailed in their IEPs unless the provision of those services has been agreed upon by contract with the sending LEA.
<b>Finding of Noncompliance:</b> 92% of all services detailed in the IEP, that were the responsibility of The Skills Program at Seacoast Learning Collaborative had evidence demonstrating provision. This results in <b>1 finding of noncompliance</b> since service provision was not in 100% compliance.	
<b>Corrective Action Regarding the Implementation of the Regulations:</b> Provide training to appropriate staff to ensure that the private provider implements special education and related services as outlined in the IEP.  Provide the dates, names of attendees, and a description of the trainings, which defines the private provider's procedure for complying with this specific rule, to the Bureau within 3 months from the date of this report.	
<b>Corrections Verified Compliant prior to written report.</b>	

**Seacoast Learning Collaborative:**

COMPLIANCE CITATIONS	AREA OF COMPLIANCE
<b>Comprehensive Report Regulatory Component</b>	<b>Review Status</b>
<b>Ed 1114.06(i)</b>	Each provider of special education or other non-LEA program shall complete a minimum of 3 comprehensive reports per year on each child with a disability enrolled in the program.
<p><b>100%</b> of student codes reviewed at the Seacoast Learning Collaborative program demonstrated evidence that a minimum of 3 comprehensive reports per year are completed on each child with a disability enrolled in the program meeting all compliance criteria. This results in <b>0 findings of noncompliance</b> since comprehensive reports reviewed were in 100% compliance.</p>	

COMPLIANCE CITATIONS	AREA OF COMPLIANCE
<b>Service Implementation Regulatory Component</b>	<b>Review Status</b>
<b>Ed 1114.03(a)</b>	A private provider of special education or other non-LEA program shall be responsible for providing students with disabilities all services detailed in their IEPs unless the provision of those services has been agreed upon by contract with the sending LEA.
<p><b>Finding of Noncompliance:</b> 86% of all services detailed in the IEP, that were the responsibility of the Seacoast Learning Collaborative program had evidence demonstrating provision. This results in <b>1 finding of noncompliance</b> since service provision was not in 100% compliance.</p>	
<p><b>Corrective Action Regarding the Implementation of the Regulations:</b> Provide training to appropriate staff to ensure that the private provider implements special education and related services as outlined in the IEP.</p> <p>Provide the dates, names of attendees, and a description of the trainings, which defines the private provider's procedure for complying with this specific rule, to the Bureau within 3 months from the date of this report.</p> <p><b>Corrections Verified Compliant prior to written report.</b></p>	

## Determining Program Approval Periods

To determine the length of program approval the Approval of Private Provider Programs is broken down into 7 sections. Points are accumulated based on the number of findings in each section and weighted towards those areas most directly impacting the provision of FAPE.

- Application Materials, not covered in other sections, (0-5 points)
- Curriculum (0-22 points)
- Personnel Certified (0-9 points)
- Required Staff (0-9 points)
- Special Education Procedures (0-5 points)
- Service Provision (0-40 points)
- Comprehensive Reports (0-10 points)

A program is given a percent score based on the total number of points received out of the maximum possible. The higher a percentage a program receives the shorter their approval period.

- 5 years: 0-20%
- 4 years: 21-40%
- 3 years: 41-60%
- 2 years: 61-80%
- 1 year: 81-100%

Based on the findings outlined in this report the **Seacoast Learning Collaborative program** received a score of **17% and a 5 year program approval.**

Based on the findings outlined in this report **The Skills Program at Seacoast Learning Collaborative** received a score of **27% and a 4 year program approval.**