

New Hampshire State Board of Education  
Professional Standards Board  
Department of Education  
Conference Room 302  
25 Hall Street  
Concord, NH 03301

**Professional Standards Board  
December 6, 2023  
12:12 p.m. to 2:25 p.m.**

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**Members Present:** Tom Laliberte (Co-Chair), Kimberly Yarlott (Co-Chair), Christina White, Beth McClure, Andra Hall, Stephen Appleby, Jeni Laliberte, Erin Cayer, Tim Broadrick, Donna Couture, and Cynthia Lucero

**Guests:** Tyler Restuccia, Ann Wallace, Amy Martel, and Ken Darsney (Zoom)

**I. CALL TO ORDER**

Tom Laliberte, Co-Chair, called to order the regular meeting of the Professional Standards Board at 12:12 p.m.

**II. APPROVAL OF MINUTES**

**A. Draft October 4, 2023, Meeting Minutes**

**Motion:** Steve Appleby made the motion, seconded by Cynthia Lucero, that the Professional Standards Board approve the October minutes as amended.

**Vote:** The motion was approved by unanimous vote by the Professional Standards Board with Tim Broadrick abstaining.

**B. Draft November 1, 2023, Meeting Minutes**

**Motion:** Cynthia Lucero made the motion, seconded by Erin Cayer, that the Professional Standards Board table the November minutes to have them revised and brought back in the January 2024, meeting.

**Vote:** The motion was approved without dissent by unanimous vote by the Professional Standards Board.

**III. OPEN BOARD DISCUSSION AND UPDATES**

**A. In-depth discussion**

1. Ed 507.02 – Career and Technical Education Teacher (Exp. 1/2024)  
*Tim Broadrick, Steve Appleby, and Donna Couture*

**Motion:** Steve Appleby made the motion, seconded by Kim Yarlott, that the Professional Standards Board accept Ed 507.02(b) with the amendments.

**Vote:** The motion was approved without dissent by unanimous vote by the Professional Standards Board.

Ed 507.03 – Career and Technical Specialty Certification (Exp. 10/2030)  
*Tim Broadrick, Steve Appleby, and Donna Couture*

**Motion:** Cynthia Lucero made the motion, seconded by Erin Cayer, that the Professional Standards Board accept the amendment that after high school diploma, six years of experience in the field is required.

**Vote:** The motion was approved without dissent by unanimous vote by the Professional Standards Board.

2. Ed 507.11 – Elementary Education Teacher (Exp. 3/27/2024)  
*Jeni Laliberte, Andra Hall, and Beth McClure*  
*Contributor: Kate McCaffrey*

**Motion:** Andra Hall made the motion, seconded by Tim Broadrick, that the Professional Standards Board recommends the current rules for Ed 507.11 to the State Board.

**Vote:** The motion was approved without dissent by unanimous vote by the Professional Standards Board.

**B. Votes Needed**

1. Ed 507.52 – Reading and Writing Teacher (Exp. 1/2024)  
*Beth McClure, Erin Cayer, and Kim Yarlott*

**Motion:** Andra Hall made the motion, seconded by Erin Cayer, that the Professional Standards Board accepts the Reading and Writing Teacher as written.

**Vote:** The motion was approved without dissent by unanimous vote by the Professional Standards Board.

2. Ed 508.09 – Reading and Writing Specialist (Exp. 10/2030)  
*Tom Laliberte, Andra Hall, and Christine O'Hara*

**Motion:** Kim Yarlott made the motion, seconded by Cynthia Lucero, that the Professional Standards Board accepts the Reading and Writing Specialist as written.

**Vote:** The motion was approved without dissent by unanimous vote by the Professional Standards Board.

Ed 508.10 – Elementary Mathematics Specialist (Exp. 10/2030)

*Tom Laliberte, Andra Hall, and Christine O'Hara*

**Motion:** Andra Hall made the motion, seconded by Beth McClure, that the Professional Standards Board accept to omit Ed 508.10 (a) (4) from the rule.

**Vote:** The motion was approved without dissent by unanimous vote by the Professional Standards Board.

**Motion:** Andra Hall made the motion, seconded by Erin Cayer, that the Professional Standards Board accepts the Elementary Mathematics Specialist as written.

**Vote:** The motion was approved without dissent by unanimous vote by the Professional Standards Board.

### **C. Current Committee Updates**

1. Ed 507.07 – School Counselor (Exp. 2/20/2025)  
*Cynthia Lucero, Donna Couture, and Christine O'Hara*  
*Contributors: Bill Ross, Tim Broadrick, and Pam Comeau*

First meeting planned for 12/6.

2. Ed 507.08 – School Psychologist (Exp. 2/20/2025)  
*Andra Hall, Donna Couture, and Erin Cayer*  
*Contributor: Steve Appleby*

Meeting with OPLC recap.

3. Ed 507.16 – Physical Education Teacher (Exp. 10/25/2025)  
*Christina White, Tom Laliberte, and Kim Yarlott*  
*Contributor: Laura Stoneking*

To schedule a meeting.

4. Ed 507.15 – Health Teacher (Exp. 5/2/2026)  
*Christina White, Tom Laliberte, and Kim Yarlott*  
*Contributor: Bill Ross*

To schedule a meeting.

## **IV. DEPARTMENT REPORT**

### **A. Update on Rulemaking/State Board – Julie Shea, Steve Appleby** <https://www.education.nh.gov/who-we-are/state-board-of-education>

1. Ed 507.09 – Visual Arts Teacher (Exp. 1/17/2024)
  - a. Recommended changes voted on in June being submitted at December SBE meeting.

2. Ed 507.21 – School Librarian/Library Media Specialist
  - a. Holding pattern; was voted at April 2022 SBE meeting to form a subcommittee to investigate further.

**B. Council for Teacher Education (CTE) – *Laura Stoneking***  
<https://www.education.nh.gov/who-we-are/council-for-teacher-education>

**V. OLD BUSINESS**

**A. Canvas – *Ken Darsney***

- All documents uploaded to be uploaded in PDF format.
- Ken's email address and phone number are on the home page below Tyler's information, should anybody need assistance.

**VI. NEW BUSINESS**

**A. New document discussion – *Tom Laliberte***

- Uploaded to Canvas.

**B. Mileage**

**VII. TABLED ITEMS**

1. Master Teacher License Update

Tabled pending legislative action.

2. Ed 513.01, Ed 513.03, Ed 513.04, Ed 513.05, and Ed 513.06 (Exp. 10/2030) – Basic Requirement, Criteria for State Approval of Local Professional Development Master Plan, Individual Professional Development Plan, Criteria for License Renewal of Educators Under the Professional Development Master Plan, Criteria for License Renewal of Educators Not Under the Local Professional Development Master Plan, Licensed Paraeducators and Educational Interpreter/Transliterators  
*Co-Chair: Kim Yarlott, Beth McClure*

**VIII. ADJOURNMENT**

Tom Laliberte adjourned the meeting at 2:25 p.m.