

NEW HAMPSHIRE DEPARTMENT OF EDUCATION  
DIVISION OF EDUCATOR SUPPORT AND HIGHER EDUCATION  
101 Pleasant Street, Concord, NH 03301

**PROFESSIONAL STANDARDS BOARD**

**May 4, 2022**

**12:00 pm to 3:00 pm**

**Meeting Minutes**

**Regular Meeting**

**Members Present:** Tom Laliberte, Christina White, Beth McClure, Joann Misra, Irv Richardson, Steve Appleby, Andra Hall, Tim Broadrick, Donna Couture, and Christina O'Hara.

**Members Absent:** Kirk Beitler, Kimberly Yarlott, Mary Murphy, Jeni Laliberte, Erin Cayer, and David Latchaw.

**Department Staff:** Susan Blake, Laura Stoneking, William Ross, and Kim Wilson

**I. CALL TO ORDER**

Interim chair, Tom Laliberte, called to order the regular meeting of the Professional Standards Board at 12:07 pm.

**II. APPROVAL OF MINUTES**

**A. Meeting Minutes of April 6, 2022**

**Motion:** Steve Appleby made the motion, seconded by Tim Broadrick, to table approving the April minutes.

**Vote:** The motion was approved by unanimous vote of the Professional Standards Board.

### **III. RULE MAKING PRESENTATION**

Amanda Phelps, Administrative Rules Coordinator, gave an overview of the rule making process. Her presentation outlined the rule making process and agencies involved. Mrs. Phelps also covered the guidelines for submitting an initial proposal as well as RSA 91A, which is the right to know law and how it pertains to both the PSB meetings and subcommittee meetings.

Amanda Phelps and Steve Appleby will create a detailed process for PSB and subcommittees.

Amanda Phelps role in rulemaking is to provide a timeline and rule text for each rule under review. There is new software for rulemaking that will make this process easier. There are currently 30 rules in different stages of the process.

Amanda Phelps shared some process ideas. Every first meeting of each PSB session, she will provide a broad overview of the rulemaking process. Once committees are established and chairs are selected, she will meet with the chairs as a group. She will provide training on how to work the software and what the State Board will be looking for when approving proposals.

### **IV. OPEN BOARD DISCUSSION AND UPDATES**

#### **A. In-Depth Discussion**

1. Ed 504.11 Educational Interpreter/Transliterators for Children and Youth  
Ages 3-21

Andra Hall reported some changes came from a prior subcommittee to make language more concise. They added changes based upon changes to the field. The general studies requirement was omitted because they have the requirements for 505.02.

Amanda Phelps noted a change from the word morally to ethically and stated there may be a question about that change.

**Motion:** Tom Broadrick made the motion, seconded by Irv Richardson, to accept the document for Ed 507.36 with the change on the last page where Part D is restored in it.

**Vote:** The motion was approved without dissent by roll call vote of the Professional Standards Board with Steve Appleby abstaining.

## **B. Committee Updates**

### 1. Master Teacher License

Irv Richardson reported there was a vote to accept the committee's recommendations in November. At that time, outside funding had been applied for which has been received. There is \$10,000 to pilot the process. Rules were not created. A portfolio is being developed to bring forward to inform infrastructure of the process.

Bill Ross stated the pilot process is outside of the administrative rules and RSAs discussed earlier. Once the pilot process occurs, the subcommittee will evaluate the outcomes of the pilot and come up with recommendations for PSB. At that time, the meeting minutes will come into play.

Irv Richardson stated the next step is to determine how the funded pilot fits into the rulemaking process and can be done in a way that is transparent and helpful to the legislature and State Board.

### 2. Ed 507.48 and Ed 507.49—Comprehensive Marketing Educator and Comprehensive Business Educator

Joann Misra reported information was obtained regarding guidelines and compared it to the rules. They are very similar. There shouldn't be any big changes. A teacher is being scheduled to come to a meeting. The committee should be ready for a vote for the June meeting.

### 3. Ed 507.17—ESOL Teacher

Beth McClure reported the committee was dormant and was recently restored. A member of the department attended a recent meeting and questioned whether the

committee should be updating the former standards or be reading the latest research and crafting new standards. The committee will be taking a new approach, look at the latest research, and come up with more current rules. To accomplish that by September, the committee will be meeting weekly.

#### 4. Work-Based Learning Coordinator

Tim Broadrick reported they received responses from a superintendent/principal stakeholder survey within the state as well as a request for response nationally. There have been 27 responses so far.

#### 5. Ed 507.04 - Comprehensive Agriculture Educator

Steve Appleby reported they expect to have information to discuss and vote on in September.

#### 6. Ed 513.01, Ed 513.03, Ed 513.04, Ed 513.05, and Ed 513.06 - Basic Requirement, Criteria for State Approval of Local Professional Development Master Plan, Individual Professional Development Plan, Criteria for License Renewal of Educators Under the Professional Development Master Plan, Criteria for License Renewal of Educators Not Under the Local Professional Development Master Plan, Licensed Paraeducators and Educational Interpreter/Transliterater

Beth McClure reported the committee is meeting every three weeks. The goal is to have a vote by April 2023 to allow the 6-month lead time required. They have a committee but need stakeholders. A survey will be sent out to other states to learn how other states go through recredentialing.

## **V. DEPARTMENT REPORT**

### **A. Update on Rulemaking**

Steve Appleby reported several endorsements went to the State Board and were returned with questions. Answers will be presented at the June meeting of the State Board.

**B. State Board of Education**

1. Meeting Dates – May 12, 2022, June 9, 2022, July 14, 2022, August 11, 2022

2. SBE Update

Steve Appleby reported he and Drew Cline discussed having a State Board member attend a committee meeting in the fall and the spring.

Irv Richardson commented on the idea of allowing certification through experience versus a degree. There is more to teaching than knowing the content area in which you are planning to teach. There was a discussion between members on the current certification system over an experience-based pathway.

**C. Council for Teacher Education (CTE)**

1. Meeting Dates - May 19, 2022, June 16, 2022

2. CTE Update

Joan Swanson joined via Zoom to report on the previous CTE meeting. Granite State College had a review that went to the State Board. Franklin Pierce and UVEI anticipate having reports for the May CTE meeting. St. Anselm had a request for 11 new programs. Keene State had a CAEP visit in April. A progress report status was given for Antioch. They have a full review in October after their current conditional approval expiration. New England College is expected to have a report to the Board in May. Substantive change request from Antioch had a request for language change. UNH had a request denied.

There was discussion on revision of administrative rules. They have subcommittees working on 602 and 606. The goal is to simplify language, clarify the rules, make them less prescriptive and instead cover overarching process.

They began the process of reviewing annual reports. Small groups went over the IHE's notes of significant improvements or revisions in programming as well as a summarization of innovative practices. Goals were reviewed and questions were prepared for each institution.

The meeting ended with updates from the DOE. That update included information on criminal history records check and the critical shortage list.

Steve Appleby stated current committees do not need to begin posting meeting dates, etc. as stated in the earlier presentation. A process will be created for subcommittees to follow going forward. The process will be rolled out by August with a transition plan for existing committees.

## **VI. OLD BUSINESS**

There was no old business.

## **VII. NEW BUSINESS**

### **A. Summer Meeting Date - August**

Tom Laliberte proposed dates for an August meeting. A poll will be sent out with possible dates.

### **B. Member Terms Expiring 2022**

Tom Laliberte reported some members are in their second term. Steve Appleby reported there was a statute amendment that changes membership. He will be working with Drew Cline to have the statute changed back. The goal was for the statute to add a third term. As written today, it makes significant changes to membership of the Board, and he will be recommending the amendment be vetoed. An update will be provided at the June meeting.

### **C. HB 1016 - Relative to Licensing Speech Language Specialists**

Steve Appleby reported legislation was introduced. This bill would create a Speech Language Specialist license at OPLC. The current DOE rule has a set of

competencies that speech language candidates must meet to get certified, or they can present the SLP license from OPLC and be automatically granted a license. SLS was introduced to grandfather in license holders who did not have a master's degree. There are few people with this license. The legislation created eliminates the SLS endorsement. An update will be provided at the June meeting.

#### **VIII. TABLED ITEMS**

There were no tabled items.

#### **IX. ADJOURNEMENT**

Tom Laliberte adjourned the meeting at 2:30.