

NEW HAMPSHIRE DEPARTMENT OF EDUCATION
DIVISION OF EDUCATOR SUPPORT AND HIGHER EDUCATION
101 Pleasant Street, Concord, NH 03301

PROFESSIONAL STANDARDS BOARD

May 3, 2023

12:00 pm to 3:00 pm

Members Present: Tom Laliberte, Christina White, Beth McClure, Kimberly Yarlott, Andra Hall, Steve Appleby, Jeni Laliberte, Christina O'Hara, David Latchaw, and Cynthia Lucero

Members Absent:

Department Staff: Bill Ross, Julie Shea, Laura Stoneking, Cat Dorfman, and Ken Darsney

I. CALL TO ORDER

Tom Laliberte, Chair, called to order the regular meeting of the Professional Standards Board at 12:06.

II. APPROVAL OF MINUTES

A. Draft Meeting Minutes – April 5, 2023

Motion: Tom Laliberte made the motion, seconded by Cynthia Lucero that the PSB accept the April meeting minutes as amended.

Vote: The motion was approved without dissent by unanimous vote by the PSB.

III. OPEN BOARD DISUCSSION AND UPDATES

A. In-depth discussion

1. Ed 507.09 – Visual Arts

This item will be put on the June agenda

B. Committee Updates

1. Master Teacher License Update

Steve Appleby reported he has reached out to several State Board members and is waiting responses.

2. Ed 513.01, Ed 513.03, Ed 513.04, Ed 513.05, and Ed 513.06 – Basic Requirement, Criteria for State Approval of Local Professional Development Master Plan, Individual Professional Development Plan, Criteria for License Renewal of Educators Under the Professional Development Master Plan, Criteria for License Renewal of Educators Not Under the Professional Development Master Plan, Licensed Paraeducators and Educational Interpreters/Translitterators.

Kim Yarlott reported that the committee met. They are recommending a 7-year renewal cycle as opposed to five-year for districts to submit their master plans. They sent a survey to NH superintendents, special ed directors, and private special ed directors.

In neighboring states, the timeline was a 5-year licensure renewal. They also sent out a survey to NH stakeholders and the national board. The survey showed 61% requesting a 5-year cycle. The national board recommendations were for 5 years. Connecticut uses a 3-year cycle for 1st year teachers. They found that interesting to condense professional growth in the beginning. The likely recommendation will be a 3-year cycle for 1st year teachers and a 5-year cycle for continuing teachers. The committee plans to present and vote at the June meeting. The committee realizes the change will impact the Department and it may take years for the change to take place, if passed.

Steve Appleby suggested putting forward 2 sets of rules. He has concerns based on the expiration date due to the impact of the change. The rule could be easily amended to a 3-year cycle. They kept the hours proportional to reflect a minimum number of professional development hours per year. Steve Appleby asked how the hours compare to other states. Kim Yarlott responded NH requires slightly less hours.

Bill Ross suggested submitting the document retaining the 3 years of the initial license and 3 years for the renewal license so that the rule can progress. In addition, submit a letter from the committee to the PSB explicitly requesting the PSB work with the NHED to consider that change.

Tom Laliberte asked what would happen if the proposal were submitted with the recommendations and the State Board does not accept those changes. Bill Ross responded that the State Board can amend it that day and adopt it as an initial proposal. Another option is they can send it back to the PSB. Julie Shea stated the rules are not technically expiring due to a numbering change.

Julie Shea shared that a fiscal impact statement must be filed. This rule may have a significant fiscal impact, which most PSB rules do not. The statement asks about the fiscal impact to the state as well as to counties, cities, towns, and districts. The fiscal impact is required to be submitted prior to the rule going to the register to be published. Once the State Board approves the initial proposal, the impact statement must be filed. The Legislative Business Assistant estimates it takes 10 business days to get it back. The impact statement is required to file the register and the public notice to start the rulemaking process.

Beth McClure reported the committee discussed the impact on NHED and there would need to be calculations regarding cash flow for credentialing. They felt strongly that the 3/5 was a good compromise and would allow for some staggering. She believes they should only submit the version they think is best.

Members discussed the logistics of rolling out a new timeline including preparation of districts and whether the new timeline would start upon certification's current expiration and cost of renewal. The Bureau is staffed and set up based upon a three-year cycle, which generates a certain amount of revenue every three years. There will be a change in cash flow. Bill Ross brought up the need to renegotiate collective bargaining agreements to alter the wording for renewal cycle.

3. Ed 507.02 – Career and Technical Education Teacher, Ed 507.03 – Career and Technical Specialty Certification

Steve Appleby reported there was a meeting on April 6, 2023. The goal is to present at the June meeting.

4. Ed 507.09 – Visual Arts Teacher
5. Ed 507.52 – Reading and Writing Teacher

Beth McClure reported the committee will be setting the first meeting date. They have email addresses for individuals with the license. This item will be voted on in November of 2023.

6. Ed 508.09 – Reading and Writing Specialists and Ed 508.10 – Elementary Mathematics Specialists

Christina O'Hara reported they reviewed the first 3 sections of the reading and writing specialist rule, which focus on content and pedagogy. The remaining sections are where the language will be aligned with mathematics specialist. They will present in September or October.

IV. DEPARTMENT REPORT

A. Update on Rulemaking and State Board of Education

Initial Proposals Already Submitted to SBE

1. Ed 507.17 – ESOL Teacher
 - a. Public hearing occurred 3/9, received a few public written testimonies.
 - b. Working on final draft, no OLS comments yet – filing deadline 8-1-23

Julie Shea is waiting for the State Board meeting to give a draft before it moves to final proposal. There have been no comments on the changes made in the initial draft.

2. Ed 507.48 – Comp Business/Marketing Educator
 - a. Approved in April JLCAR to move forward, will be adopted at May SBE meeting

Steve Appleby reported one JLCAR representative was concerned about the condensing of marketing and business endorsement. It did ultimately get passed by JLCAR. They will go to the State Board and become official rules at the May meeting.

3. Ed 506.01 – et al Administrative Endorsements
 - a. Final proposal approved with amendment at April board meeting, submitted to JLCAR for addition to May meeting (may be substantive comments from Office of Legislative Services which require further changes)

Steve Appleby expects the JLCAR discussion to be very in-depth based on the content of the rules. If they pass JLCAR, they will go to the State Board for full adoption in June.

4. Ed 507.04 – Comp Ag Educator
 - a. Approved in April JLCAR, will be adopted at May's SBE meeting
5. Ed 507.52 – Reading and Writing Teacher
 - a. Final proposal to SBE meeting for May – no substantive changes from current rules, those will be addressed once PSB has made recommendations
6. Ed 504.11 – Educational Interpreter/Transliterater
 - a. Final proposal approved in April SBE meeting, submitted for May's JLCAR
7. Ed 508.05 – Speech Language Specialist repeal
 - a. Effective as of April 14, 2023

Steve Appleby reported he worked with the association to ensure all individuals either were able to get a path license or renewed prior to the appeal. When a license is repealed, their current license stays in place until it expires.

8. Ed 507.21 – School Librarian/Library Media Specialist

- a. Holding pattern; was voted in April 2022 SBE meeting to form a subcommittee to investigate further

B. Council for Teacher Education (CTE)

1. CTE Update

Laura Stoneking reported CTE has SNHU under two processes for reviews. Their initial programs are being reviewed through Council for the Accreditation of Educator Preparation. Their advanced program superintendent will go through a state review. They have decided to close out both principal and curriculum admin advanced programs.

New England College is in the process of adding visual arts at 3 levels: bachelor's, master of ed, and licensure only. Saint Anselm College extended their review of the new proposal for 11 Master of Arts in Teaching (MAT) programs. The MAT is a new degree for Saint Anselm College. Franklin Pierce submitted their priority progress report which was reviewed and accepted by the Council with the recommendation to extend the expiration, which gives them three years under conditional approval to meet the unmet standards. They primarily lie in clinical assessment and program assessment and some specific content standards for five of the seven licensure areas.

Tom Laliberte asked about the Granite State Leadership Academy (GSLA) and superintendent certification through SNHU. Steve Appleby responded there's a new executor from the NHSAA who is relooking at the program. Bill Ross added the GSLA does not lead to licensure. The program at SNHU is what leads to licensure. NHSAA talked to the State Board about including a mentoring program. They are discussing adapting the GSLA program into a mentoring program.

V. OLD BUSINESS

A. Ken Darsney – Canvas tutorial on saving documents

Ken Darsney stated Tom Laliberte advised he wanted a template for subcommittee meeting to report meetings as well as a template to upload recommendations. In the module section, agenda and minutes for each meeting will be available. A tutorial video is available. The template must be downloaded and renamed. Names should include what's being done, committee, and date. Ken Darsney requested members try using the system and provide feedback so changes can be made if needed.

Tom Laliberte asked what the public sees. Steve Appleby responded all public information is posted on the DOE website under PSB page.

B. Assign Future Committees for 2023-2024

Tom Laliberte reported on the number of committees each member is currently serving on.

Steve Appleby stated there are currently applications for PSB openings with the State Board. There is a lack of teacher representation. Tom and Steve will work on outreach to recruit more teacher applicants.

1. Ed 507.11 Elementary Education Teacher (exp 3/27/2024)

Jeni Laliberte, Andra Hall, and Beth McClure volunteered for this committee.

2. Ed 507.07 School Counselor (exp 2/20/2025)

Cynthia Lucero and Christina O'Hara volunteered for this committee.

3. Ed 507.08 School Psychologist (exp 2/20/2025)

Andra Hall volunteered for this committee.

4. Ed 507.16 Physical Education Teacher (exp 10/20/2025)

Tina White and Kim Yarlott volunteered for this committee.

5. Ed 507.15 Health Teacher (exp 5/2/2026)

Tina White and David Latchaw volunteered for this committee.

VI. NEW BUSINESS

Tom Laliberte and Steve Appleby are going to complete and post the rule process to be accessed by new members and the public. They will present the new forms to the State Board in June or July.

VII. TABLED ITEMS

Steve Appleby discussed the categorical special education rules which were worked on in 2018. Julie Shea did research to try to trace what happened but was unsuccessful. Bill Ross stated the State Board minutes showed the rules were intended to go to the State Board as part of a package, but the documents did not include the rules, so they were unable to review and vote on them. Julie Shea believes she found the text that was approved and will send it to current members. The pdf files she has were sent to the State Board on 4/14/2019. They will be reviewed and will discuss the rules at the June meeting.

VIII. ADJOURNMENT

Tom Laliberte adjourned the meeting at 1:48 pm.