

NEW HAMPSHIRE DEPARTMENT OF EDUCATION
DIVISION OF EDUCATOR SUPPORT AND HIGHER EDUCATION
101 Pleasant Street, Concord, NH 03301

PROFESSIONAL STANDARDS BOARD

February 1, 2023

12:00 pm to 3:00 pm

Members Present: Tom Laliberte, Christina White, Beth McClure, Kimberly Yarlott, Andra Hall, Steve Appleby, Jeni Laliberte, Erin Cayer, David Latchaw, Christina O'Hara, and Cynthia Lucero

Members Absent: Tim Broadrick, Donna Couture

Department Staff: Susan Blake, Laura Stoneking, William Ross, Kim Wilson, Kenneth Darsney, and Cat Dorfman

I. CALL TO ORDER

Tom Laliberte, Chair, called to order the regular meeting of the Professional Standards Board at 12:02pm.

II. APPROVAL OF MINUTES

A. Draft Meeting Minutes – November 2, 2022

Motion: Kim Yarlott made the motion, seconded by Steve Appleby, that the Professional Standards Board accept the November meeting minutes as amended.

Vote: The motion was approved without dissent by unanimous vote by the Professional Standards Board via roll call with David Latchaw abstaining.

III. OPEN BOARD DISUCSSION AND UPDATES

A. In-depth discussion

1. School Social Worker Community Discussion

Steve Appleby shared he met with Jocelyn from the association in November. The association is asking PSB to create a committee and look at the rules early, with the goal of updating to match with the national standards. Steve Appleby volunteered to be on the committee if it is created. The rules expire in 2027.

Jocelyn, licensed social worker, stated the review is specific to the rules concerning licensure of school social workers under the Department of Education. She has been part of the New Hampshire School Social Workers Association for the last 12 years. Several years ago, a subcommittee was created to look at the rules for the licensure of school social workers due to confusion. The committee looked at the National Association of Social Workers require of school social workers. They require school social workers to be licensed within the state department of education or a comparable organization within each state. The competencies required to get a master's degree in social work were reviewed. The current requirements to get a school social work license within the DOE were reviewed. They are almost identical to the standards defined by the Council of Social Work Education. There has been an increase in need for social workers in schools. The request is that it be made easier for MSWs coming into schools.

Tom Laliberte asked for a document from the New Hampshire School Social Workers Association. Jocelyn responded she has one and Steve Appleby has a copy.

Tom Laliberte asked Jocelyn to highlight some specific concerns. Jocelyn responded for an individual to get licensed as a school social worker through the NH ED, the individual shall have completed a master's level counsel of social work education

accredited social work program or a candidate for licensure for school social worker shall have the following skills competencies, and knowledge, have a master's level, and they will have to document. Candidates who have already graduated with an Master Social Worker have met the competencies but are being asked to create documentation for each on their own. Social work requires knowledge of families, social welfare policies, systemic assessments, data gathering, prevention and intervention, human behavior, social environment, diversity, research, etc. It is all part of graduate programs. They shouldn't have to go back and document it.

Bill Ross asked if there are any school specific requirements for a school social worker that are not covered in an MSW program. Jocelyn responded there should be professional development that specifically targets increasing knowledge about school based social work. The competencies defined by someone coming in are nearly identical to what a master's trained social worker coming from a Council on Social Work Education school has already met. Kim Wilson shared one of the institutions has reached out about having an approved Ed Prep program for licensed school social workers. Bill Ross stated currently there is no approved Ed Prep program in NH for school social worker. All candidates either completed an approved school social worker program in another jurisdiction or go through site-based licensing pathway. Someone with an MSW would be able to meet most standards and only need to meet the additional school related standards for the license where someone with a counseling background would have to meet substantially more standards.

Tom Laliberte shared when he started, there was one social worker for his district. The new budget will allow for 2.5 social workers.

Motion: Steve Appleby made the motion, seconded by Cynthia Lucero, that the Professional Standards Board approve the creation of subcommittee to look at the school social worker competencies immediately.

Vote: The motion was approved without dissent by unanimous vote by the Professional Standards Board via roll call.

Tom Laliberte asked for volunteers for the subcommittee. Steve Appleby, Andra Hall, and Kim Yarlott volunteered.

2. Ed 507.17 - ESOL Teacher

Beth McClure shared in December it was tabled. She went back in January and sat with the State Board and Wendy and Julie Shea to answer questions. There were concerns about the way it was written. The current Board wants to make the standards more understandable and asked for the language to be simplified. Questions and concerns were noted. The committee met to adjust the language. It is almost complete. The rules are with the State Board, the committee is just helping with the language. The next step will be public comment.

B. Committee Updates

1. Master Teacher License Update

There was no update.

2. Ed 513.01, Ed 513.03, Ed 513.04, Ed 513.05, and Ed 513.06 – Basic Requirement, Criteria for State Approval of Local Professional Development Master Plan, Individual Professional Development Plan, Criteria for License Renewal of Educators Under the Professional Development Master Plan, Criteria for License Renewal of Educators Not Under the Professional Development Master Plan, Licensed Paraeducators and Educational Interpreters/Translitterators

Kim Yarlott stated the committee has met three times. A lot of research has been done on requirements in other states. Most states have a certification cycle of five years

as opposed to three years. Impacts to DOE are being reviewed if the renewal cycles has increased to five years. A survey has been sent out to stakeholders.

Kim Yarlott stated districts resubmit master plans every five years with a rewrite every 10 years. The committee is proposing for master plans to be submitted every five years. Bill Ross clarified currently master plans are submitted every five years. It does not have to be rewritten unless the administrative rules for master plans have changed in the intervening time period or they are making substantive changes to their own local plan.

Steve Appleby stated the Bureau of Credentialing will need to weigh in on the operational effects of changing to a five year cycle.

Laura Stoneking offered to join the subcommittee meetings with the field perspective.

Bill Ross added as the U.S. moves towards an interstate compact for teacher mobility, having a five year renewal cycle will allow NH to participate.

3. Ed 507.02 – Career and Technical Education Teacher, Ed 507.03 – Career and Technical Specialty Certification

Steve Appleby stated the committee had their first meeting with stakeholders on January 12th.

4. Ed 507.09 – Visual Arts Teacher

Cynthia Lucero reported the committee has met twice. They have gained some members.

5. Ed 507.52 – Reading and Writing Teacher

The committee has not met yet.

6. Ed 508.09 – Reading and Writing Specialists and Ed 508.10 – Elementary Mathematics Specialists

Christina O'Hara reported they have met 3-4 times. They are still collecting data and looking at research. They are looking at the elementary math specialist and reading, writing specialist separately first. They will then bring them together to compare. They are also comparing them against national standards. A survey was created to be sent to math and reading and writing specialists to see how they are being used in their current role.

IV. DEPARTMENT REPORT

A. Update on Rulemaking and State Board of Education

Initial Proposals Already Submitted to SBE

1. Ed 504.11 – Educational Interpreter/Transliterater – November SBE

Steve Appleby reported there was a public hearing for Educational Interpreter/Transliterater at the January State Board meeting. The public hearing is now closed, and the rules will go back to the State Board for the final proposal vote in March. No one spoke at the public hearing.

2. Ed 507.47 – Comprehensive Business Educator – November SBE
Public hearing was held in January. No one spoke at the public hearing.

3. Ed 507.48 – Comprehensive Marketing Educator – November SBE
Public hearing was held in January. No one spoke at the public hearing.

4. Ed 506.00 – Admin Rules – October SBE

Public hearing was completed in December. There were many comments. The Bureau of Credentialing also has comments. The final proposal is expected for the March meeting.

Steve Appleby reported the PSB did the subcommittee to look at the administrative endorsements. They voted on proposed changes, which went to the State Board. The State Board voted to table them and send them back to the committee. The committee chose not to make changes and kept their recommendations. The State Board made a series of changes, some of which created other issues with the Bureau of Credentialing. Tom Laliberte added a lot of content was also removed from the rules, which caused an upset. Steve Appleby stated the proposal he is presenting puts some of the content back.

At the public hearing, several superintendents spoke, business administrators spoke, and there were also many written comments submitted. Kim Yarlott stated she and Joan Crawford submitted a lengthy written comment on behalf of the PSB with their disappointment.

Steve Appleby stated the next step is for a final proposal to be considered by the Board and voted on. It is expected in March, but it could be April. Prior to that, the Bureau of Credentialing will meet with members of the State Board with their recommendations on inconsistencies.

5. Ed 507.21 – Library Media Specialist (School Librarian) – November SBE
6. Ed 507.35 – Theater Education – October JLCAR
7. Ed 507.39 – Music Education – October JLCAR
8. Ed 507.18 – Early Childhood Education – October JLCAR
9. Ed 507.37 – Classical Language – October JLCAR

Numbers 6-9 have gone through JLCAR and will be back to the State Board for adoption.

B. Council for Teacher Education (CTE)

1. CTE Update

Laura Stoneking reported the Ed 600 Ed Prep rules are being completed for process and programs. Fee structures were reviewed and have a recommendation prepared. The last piece is adding a section for Ed Prep programs and the processes. One issue that arose was an administrative program where there was advanced licensure areas in which candidates were completing action research in lieu of a culminating field experience. This significantly impacted candidates meeting licensure requirements.

One institution is working through a progress report. Another institution is working through conditional approval. Another institution is working through a proposal that was extended for 11 new Professional Educator Preparation Programs. Another institution was just given Council for the Accreditation of Educator Preparation accreditation. Another institution has two reviews coming up: the initial licensures are being reviewed by CAEP and the advanced licensure is being reviewed by CTE through the state process.

Steve Appleby stated the Ed 500 Administrative Rules are what PSB has been working on. CTE works on the Ed 600 Administrative Rules, which are just as long. They are working to remove some language from the 600s and point to the corresponding 500 rule, so they are automatically updated together.

V. OLD BUSINESS

A. Admin Endorsement Update

B. Common Form for Committees

Tom Laliberte has been working on this common form with input from other members. He believes it will give the State Board more information.

C. Rule Making Update Document

VI. NEW BUSINESS

Steve Appleby proposed changing the date of the June PSB meeting. It is currently June 14 and he proposed moving it to June 21. The National Association of State Directors of Teacher Education and Certification annual conference is the week of June 14. Members will look at their calendars and discuss at the March meeting.

Steve Appleby stated there is an issue with administrative rules that cover fees and application. When criminal history record check rules were proposed, they were proposed by previous rules coordinator as interim rules. When interim rules expire, the underlying rule expires as well. There is currently no rule in place for fees and applications. The rules must go to JLCAR on February 17th to be approved. If they do, those fees and applications will be in place.

Tom Laliberte asked about the Learn Everywhere application process. Steve Appleby responded he is unsure the process. Tom Laliberte added at the State Board meeting, he saw two groups who got renewed to be able to issue credit for work done outside of the schools. School districts must accept the credits. One program presented for 10 minutes and was then approved. Teachers in the classrooms are required to go through a much more rigorous experience through an accredited program. He recommended members attend a State Board meeting because they are very informative.

Ken Darsney, Learning Manager and Assistance Administrator, presented on Canvas. He was formerly a principal of Franklin Middle School and served on CTE for three years. Support Canvas is a learning management system in higher education. The NH ED provides it at no charge to K-12 schools in NH. Canvas is being used as a professional development tool.

Typically, meeting documents for CTE, PSB, etc. are emailed to members each month. Ken Darsney realized it would be helpful if a place was created to hold all documents for the organization. He started with the CTE site. It has a home page with links to information. The PSB site will be similar. Modules are outlines of the course. Membership, meetings, minutes and agendas, meeting resources are included. They go from oldest to newest. CTE members found Canvas is a better resource for them because it has everything they need in one place.

Ken Darsney created a page for PSB. He will send an invite to PSB members to view the contents prior to the next meeting. In the meantime, members will still receive

documents via email as well. Archived meeting minutes and agendas are available as far back as 2017.

Steve Appleby stated the vision is that all forms, resources, and materials will all be in one place. This can include initial and final proposals.

Ken Darsney stated usage can be adapted to fit whatever they need. Subcommittee modules can be created. Only members will have access to the files. Public files will still need to be published.

VII. TABLED ITEMS

There were no tabled items.

VIII. ADJOURNMENT

Tom Laliberte adjourned the meeting 2:00pm.