

By 9/12: Pull NHSEIS report of all Indicator 13 Eligible Students

### Initial Monitoring

By 9/30:  
Bureau sends LEA's Indicator 13 Selected SASID List (including any alternate SASIDs)

10/1-10/31:  
LEAs prep selected files (including any alternate files) – Paperclip evidence in NHSEIS

11/1-12/1:  
Bureau Desk Audits each LEA's selected files (via NHSEIS or virtual mtg for Non-NHSEIS LEAs)

All Files in 100% Compliance?

By 1/30:  
LEAs Sent Indicator 13 100% Compliance Letter and Matrixes – **No Further action needed for this year!**

**NH Indicator 13 Monitoring Process Flow Chart**

By 1/30:  
LEAs are sent Indicator 13 Compliance Findings Letter, Matrixes, & required Corrective Action information

Any Child Specific Findings on Matrixes?

60 Days from written letter: LEA does IEP Amendment to correct child specific finding(s)

61 Days from written Letter: Bureau begins Desk Audits to review child specific corrections

All Child Specific Findings corrected?

### Prong 2 Monitoring

Prong 2 SASID List Form and Instructions sent to each LEA with findings from initial Monitoring

LEA submits District selected Prong 2 SASID list to Bureau and has files prepped for review

Prong 2 Desk Audits by Bureau of new files for only initial monitoring finding(s)

All Prong 2 files in 100% Compliance?

LEAs Sent Indicator 13 Prong 2 100% Compliance Letter – **No Further action needed for this year!**

### Child Specific Corrections