



**Frank Edelblut**  
Commissioner

**Christine M. Brennan**  
Deputy Commissioner

**STATE OF NEW HAMPSHIRE  
DEPARTMENT OF EDUCATION  
Bureau Educator Preparation & Higher Education  
101 Pleasant Street  
Concord, NH 03301  
TEL. (603) 271-3495  
FAX (603) 271-1953**

**Council for Teacher Education  
Minutes of the November 18, 2021, Meeting**

**A meeting for the Council for Teacher Education was held at 12:00 p.m. on  
Thursday, November 18, 2021.**

Laura Stoneking, Designee, NH Department of Education  
Kathryn McCurdy, Designee, University of New Hampshire  
Tanya Sturtz, Designee, Keene State College  
Brian Walker, Co-Chair, Designee, Plymouth State University  
Michael Fournier, Superintendent, Bedford School District (Via Zoom)  
Cathy Stavenger, Southern New Hampshire University  
Kristine Thibault, New England College  
Kenneth Darsney, Franklin Middle School (Via Zoom)  
Nick Marks, Granite State College  
Diane Monico, Co-Chair, Rivier University  
Kelly Moore Dunn, NHTI Concord's Community College (Via Zoom)  
Joan Swanson, Franklin Pierce University  
Tom Julius, Antioch University New England (Via Zoom)  
Chris Ward, Upper Valley Educators Institute  
Abigail Blais, Hudson Memorial School

**The Following were unable to attend:**

Jamie Malhoit, Kearsarge Regional School District-SAU#65  
Bonnie Painchaud, Merrimack, Reeds Ferry Elementary School  
Laura Wasielewski, Saint Anselm College

**Meeting Participation also included:**

Kim Wilson, NH Department of Education Bureau of Credentialing

Bill Ross, NH Department of Education Bureau of Credentialing  
Sue Blake, NH Department of Education Bureau of Credentialing  
Katelyn Komisarek, NH Department of Education Bureau of Credentialing  
Amy Hill, Saint Anselm College

### **Welcome, Call to Order, and Introductions**

The regular meeting of the Council for Teacher Education was convened at 12:00 p.m. Brian Walker presided as Co-Chair.

#### **A. Approve October CTE Minutes**

There were changes noted.

**Motion:** Nick Marks motioned, seconded by Cathy Stavenger, to approve the minutes of the September meeting with noted changes.

**Vote:** The motion was approved without dissent. A roll call vote was taken by Kim Wilson with Ken Darsney and Chris Ward abstaining.

### **Membership**

#### **A. Jamie Malhoit update**

Jamie Malhoit wants to take a pause and reassess her membership in January rather than resign. Chris Ward asked if Jamie would count to total membership, which would affect the quorum. Brian Walker responded that she would still count as a member.

#### **B. Linda Kalloger membership application**

Linda Kalloger submitted a membership application for an open lay person position. The term would not exceed three years. A member shared that she is a retired administrator and adjunct professor for Rivier. She is an experienced reviewer. Mike Fournier shared that he worked with Linda Kalloger on 2 reviews, and she was engaged and professional.

**Motion:** Tanya Sturtz motioned, seconded by Brian Walker, to approve Linda Kalloger's membership application as a lay person up to three years.

**Vote:** The motion was approved without dissent. A roll call vote was taken by Kim Wilson.

A follow-up letter will be sent to Linda Kalloger informing her of her acceptance into CTE.

### **CTE Committees**

#### **A. Committee meetings and updates**

### **1. Professional Standards Board (PSB) Chair Update**

Joan Swanson reported the majority of the session was discussing the master teacher certification. No decision was made. Chris Ward asked about rules regarding master teacher. Bill Ross responded the rules expired in 2012 or 2013. The new version will not look like the old rules.

### **2. CAEP Agreement**

Laura Stoneking reported it is with the lawyers and should be going to governor and council for final approval.

### **3. CTE Handbook**

There were no updates.

### **4. Program Review 602 Rules**

Chris Ward reported he and Kelly Moore Dunn have made draft changes to the process. They discussed the review report and approval recommendations. They want to discuss clarifying the language around what is done in the report and align it with what's in the rules. They've also discussed the decisions reviewers make. There's the rubric and the approval categories. It's unclear how the two align to make decisions.

### **5. 603-606 Admin Rules (standards)**

Chris Ward reported he and Tom Julius set a meeting to share proposed changes to the 603 rules to clarify language.

### **6. Title XV Education 190:1 - 190:7 (legislative rules 1951)**

There were no updates.

### **7. AAQEP**

Brian Walker reported that he reached out to AAQEP to give possible dates to attend. They asked to speak at the January meeting. Brian Walker, Diane Monico, and Laura Stoneking will have a preplanning meeting with them in December. He asked for members to share any topics they'd like to discuss. The meeting will take place December 2nd at 10:00 am.

### **8. Administrative rules for out of state placement**

Nick Marks reported DOE representatives and IHE representatives for initial discussion. The IHEs will meet as a group to discuss position and recommendations for potential changes to policy or interpretations of policy. That would go back to the DOE for another collaborative conversation, seek input, and decide on changes to be suggested.

## **Program Reviews (Existing and New Program Requests)**

### **A. Review the 2021-2022 Program Approval Schedule**

The next reviews are scheduled in March. Franklin Pierce University being Co-Chaired by Brian Walker and Pat Corbett. Kristine Thibault is a reviewer. Also in March is UVEI full site review being co-chaired by Nick Marks and Kathryn McCurdy. Reviewers have been secured and training date is set. In April, the first CAEP review under the CAEP agreement will take place at Keene State with Laura Wasieleski as the CAEP reviewer.

#### **B. Granite State College New Program Update**

Nick Marks reported that they have a reviewer, a chair, an assigned MOU in place. The intent is they are looking to have the life sciences certification reviewed for potential approval for delivery in fall of 2022 or winter 2023 depending on the length of the process. The report has already been provided to the co-chair and reviewer. The co-chair is Kelly Moore Dunn. Brian Walker clarified that the initial approval can only go up to 3 years.

A member asked if Granite State is considering developing other science plans. Nick Marks responded that once they see how this program is operationalized, the plan is to go into other sciences. The review is January 7th. Reactors will be needed in March. Diane Monico volunteered.

#### **C. Annual Reports review plan**

Brian Walker shared the annual report review is anticipated to take place in the December meeting or the February meeting. He asked if there were any anticipated substantive changes to the December meeting. Kathryn McCurdy shared UNH might based on the full approval of general special ed.

There was a discussion about whether added program level is a new program or substantive change. Brian Walker reminded the council of a previous discussion with no official decision. Kelly Moore Dunn suggested it would depend on the situation. Chris Ward added that the council should look at the previous approval and look at how it compares to the proposed new pathway to make a judgment. Kathryn McCurdy shared that UNH could discuss internally whether the program is a substantive change and bring forth their opinion and why. That would be brought to CTE for further judgment and approval. Laura Stoneking added that the substantive change form may need to be updated. There was a discussion about the details that might affect whether something is a new program vs a substantive change. Tom Julius observed that the definitions at the beginning of the 600s do not include a definition for a program or substantive change. He wondered if it would be helpful to define the different levels of change. The discussion will be continued at the December meeting.

#### **Program Reports**

There were no updates.

#### **Substantive Change Requests**

There were no updates.

## **NH DOE Updates**

### **A. Criminal Records Checks Update**

Laura Stoneking introduced Katelyn Komisarek, criminal history records check coordinator. Questions and answers were added to the top of the document. A copy will be emailed to members.

Steve Appleby reported the administrative rules regarding criminal records checks for applicants are in process now. The initial proposal will be brought to the State Board in December. The rules lay out the process and timeline. As of right now the Department of Safety do not have FBI clearance to release records to the DOE. It may begin as an in-state only check until clearance has been given. Bill Ross shared that program developers are working on modifications to EIS so program accepted students can be entered.

Brian Walker asked about out of state candidates can have their records check completed through this system. Steve Appleby responded that they could go to the local police station, but not all local departments will share the information with the Department of Safety. It will be recommended that applicants have it completed in New Hampshire. Brian Walker asked if going forward, students can get a live scan at no cost, they pay the DOE \$21.25. Bill Ross responded they will pay the Department of Safety when they get the live scan. Brian Walker clarified that they \$100 fee goes to the DOE.

Joan Swanson asked how the DOE came up with the \$100 fee and if it would be discounted for people who have to do it more than once. Bill Ross responded that there is no ability to discount. The fee was calculated based upon the anticipated number of applications and the time to process per application. It will begin as a manual process and the bureau is self-funded. They priced as low as they could to support implementing the law.

Joan Swanson asked about the time period being manual and whether student teaching will be delayed due to fingerprint processing. Laura Stoneking responded that if students were accepted prior to January 1, 2022, they've met the legal requirement through the institutional criminal history background check. Students accepted on or after January 1, they must have the clearance prior to any unsupervised clinical placement. Joan Swanson asked if the fee will be reduced after the process is automated. Steve Appleby responded that the fee will be revisited as appropriate. Bill Ross shared that the bureau would receive an FBI report, and someone will need to read that report even after EIS is running. Steve Appleby added that they do not yet know what the reports will look like. Brian Walker asked about current graduates' payment. Steve Appleby suggested students graduating in December apply in December. Anyone applying after January 1, students will have the new fees.

### **B. Bureau of Credentialing Updates**

Bill Ross reported that Massachusetts is allowing praxis core for reading and writing only, New Hampshire will accept that test in place of the praxis core reading and the praxis core writing because the ETS is exactly the same test. Massachusetts does not require the math

and New Hampshire will continue to require math. ETS partnered with Khan Academy to develop test prep materials for the praxis core math. They have not partnered with another company to develop similar test prep materials with an adaptive testing assessment. The result will lay out a developmental plan to close gap areas. The goal is to help people who continually take and fail the praxis core math test without learning skills they may not have mastered previously.

Sue Blake reported that they are working on forms approved by JLCAR for criminal records check.

### **C. Bureau of Educator Preparation and Higher Education Updates**

Laura Stoneking reported a technical request for employment. She provided a cheat sheet of an IPLA vs a site-based licensing plan from a statement of eligibility or emergency authorization. There were questions about candidates completing field experiences substitute or be employed in that role. She provided a document with some information. A survey was sent out to the northeastern region inquiring about field experiences and cooperating practitioners. 5 states responded, which were included with New Hampshire's requirements to compare.

### **D. NH State Board of Education Updates**

There were no updates.

## **ADJOURNMENT**

**Motion:** Tom Julius motioned, seconded by Kathryn McCurdy, to adjourn the meeting.

**Vote:** The motion was approved without dissent.