



**Frank Edelblut**  
Commissioner

**Christine M. Brennan**  
Deputy Commissioner

**DEPARTMENT OF EDUCATION**  
**Bureau Educator Preparation & Higher Education 101**  
**Pleasant Street**  
**Concord, NH 03301**  
**TEL. (603) 271-3495**  
**FAX (603) 271-1953**

**Council for Teacher Education**  
**Meeting Minutes October 19, 2023**

**Members Present:**

Kathryn McCurdy, Co-Chair, Designee, University of New Hampshire

Tanya Sturtz, Co-Chair, Designee, Keene State College

Michael Fournier, Bedford School District

Brian Walker, Designee, Plymouth State University

Laura Wasielewski, Saint Anselm College

Laura Stoneking, Designee, NH Department of Education

Abigail Blais, Henniker Community School – Zoom

Shawna D'Amour, Southern New Hampshire University

Diane Monico, Rivier University

Kate Shumway-Pitt, Granite State College

Joan Swanson, Franklin Pierce University

Kristine Thibault, New England College

Chris Ward, Upper Valley Educators Institute

Ben White, SAU#29, Assistant Superintendent

**Guests:**

Sue Blake, NH Department of Education

Cynthia Lucero, PSB – Zoom

Nick Marks, NH Department of Education

Amy Martel, NH Department of Education

Tyler Restuccia, NH Department of Education

Bill Ross, NH Department of Education

**Absent:**

Kelly Moore Dunn, NHTI – Concord's Community College

Kenneth Darsney, NH Department of Education

Julie Shea, NH Department of Education

**I. WELCOME, CALL TO ORDER, AND INTRODUCTIONS**

The regular meeting of the Council for Teacher Education was convened at 12:02 p.m. Kathryn McCurdy and Tanya Sturtz presided as Co-Chairs.

- a) Approve September CTE Minutes

**Motion:** Joan Swanson motioned, seconded by Brian Walker, to approve the minutes of the September meeting as updated and amended.

**Vote:** The motion was approved without dissent by roll call vote with Abigail Blais abstaining.

**II. CTE COMMITTEES: BELOW IS THE LIST FROM THE 2021-2022 YEAR**

Cynthia Lucero updated the Council that PSB have the following matters up for discussion at their November meeting:

- a) Career and Technical Ed Standards
- b) Reading Writing Teacher
- c) Reading Specialist
- d) Math Specialist

And the following will be discussed at the December PSB meeting:

- a) PD Master Plan

Active Committees	Inactive Committees - On Rotation
Professional Standards Board (Licensure Standards) a) Sub Committees for Licensure (PEPP Standards)	CAEP Agreement
Title XV Education 190:1 - 190:7 (legislative rules - 1951) <i>Title XV is currently in Steve Appleby's office. Request an update?</i>	CTE Handbook (revisit Spring 2024)
	ED 602 - 606 Rules (complete)
Recommendations for other Sub Committees?	

Regarding recommendations for other Sub Committees, Laura Wasielewski commented that in the past, Council members would note down goals and conflicts of interest and this was where the sub committees were generated from. She offered the idea of an Annual Report Sub Committee which was appreciated.

Chris Ward suggested this being in collaboration with the DOE, so multiple people from each group to study and propose a rule change/policy change around the implementation of licensure rules for IHE's. He agreed with the CTE Handbook committee, which is due to be

revisited in spring of 2024.

### III. TOPICS FOR DISCUSSION

#### **Questions regarding Site-Based Licensing**

- a) Tanya Sturtz and Kathryn McCurdy will facilitate a conversation with interested individuals about SBLP in advance of November 2023 CTE meeting.
- b) Email Tanya Sturtz and Kathryn McCurdy questions or information requests regarding SBLP.
- c) Focused conversation about Site-Based Licensing at November 2023 CTE meeting.

#### **Quorum meeting requirements**

The law governing councils and state boards has changed, effective October 3. Quorum is no longer half, but one-third of the total must be present. This can be found in Canvas, RSA 91-A:2.

Kathryn McCurdy summarized by saying that beyond the one-third physical presence requirement, what would the Council like to say are the rules of the Council in terms of presence for quorum and voting purposes?

**Motion:** Chris Ward motioned, seconded by Ben White, to accept the written suggestion about being able to participate and vote in the meetings when physical attendance is not reasonably practical.

**Vote:** The motion was approved without dissent by roll call vote.

#### **Discovery ED**

- d) Laura Stoneking has requested if PEPP candidates can have access/accounts.

Steve Appleby is going to look into it and get back to Council.

**IV. PROGRAM REVIEWS: (EXISTING AND NEW PROGRAM REQUESTS)**

a) **Review the 2023-24/2024-2025 Program Approval Schedule and Progress Report Schedule.**

Laura Stoneking provided the following update on current/future reviews:

**i. St. Anselm's – Master of Arts and Teaching**

The 11 new proposed programs have been postponed. The finalized date is yet to be determined.

**ii. Keene State College – Option 3 Special Education Administrator**

The review for the new program proposal is scheduled for November.

**iii. SNHU – Option 4**

Awaiting on the CAEP report.

**iv. SNHU – Option 1 Superintendent Review**

Currently underway.

Laura Stoneking alerted the Council that in 2016/17, when the Superintendent Review was a new program, the State Board requested three items from SNHU, of which there's no record. The items are:

- The State Board asked for a copy of the MOU that SNHU was establishing with NHSAA.
- The State Board also requested two progress reports; the first was due by 9/30/2018 and the second was due by 9/30/2019. Meaning that these documents could've been with CTE in either August or September of both

years.

If any of the Council members that were on the Council involved in the review have either of these items or has access to them, please contact Laura Stoneking.

**v. UNH**

Awaiting application for the review of the five programs.

**V. PROGRAM REPORTS: (PROGRESS REPORTS, APPROVAL REPORTS, NATIONAL ACCREDITATION REPORTS)**

**a) Annual reports**

Due February 28, 2024

**b) Questions: term clarifications**

Kathryn McCurdy asked the Council two questions, which were:

Were there any questions about the emailed definitions Laura Stoneking sent out, and are there any further clarifications in terms of terminology or what to include in the annual reports?

The main recommendation was that there should be an "Upload additional documentation here" tab as some Council members do their own analysis due to varying factors. Laura Stoneking suggested a "Optional Narrative" and "Optional Attach Section B."

**VI. SUBSTANTIVE CHANGE REQUESTS**

None were discussed.

**VII. ADMINISTRATIVE RULES UPDATE (602 - 606)**

**a) ESOL Matrix updated (website, Canvas, email)**

**VIII. NH DOE UPDATES**

a) **Bureau of Educator Preparation and Higher Education**

b) **Bureau of Credentialing**

An update to the EIS will be made on the verbiage to make it more clear to the students.

c) **NH State Board of Education Updates**

An in-depth discussion was held about site-based programs versus traditional programs, and Kathryn McCurdy and Tanya Sturtz noted down six important points which they'll bring back and discuss further in the near future.

**IX. ADJOURN**

**Motion:** Diane Monico motioned, seconded by Brian Walker, to adjourn the meeting at 1:13 p.m.