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**Council for Teacher Education
Minutes of the September 28, 2023, Meeting**

**A meeting for the Council for Teacher Education was held at 12:00 p.m. on
Thursday, September 28, 2023.**

Kathryn McCurdy, Co-Chair, Designee, University of New Hampshire

Tanya Sturtz, Co-Chair, Designee, Keene State College

Michael Fournier, Bedford School District

Brian Walker, Designee, Plymouth State University

Laura Wasielewski, Saint Anselm College

Laura Stoneking, Designee, NH Department of Education

Shawna D'Amour, Southern New Hampshire University

Kelly Moore Dunn, Concord's Community College

Diane Monico, Rivier University

Kate Shumway-Pitt, Granite State College

Joan Swanson, Franklin Pierce University

Kristine Thibault, New England College

Chris Ward, Upper Valley Educators Institute

Tyler Restuccia, NH Department of Education

Meeting Participation also included:

Kenneth Darsney, NH Department of Education

Cynthia Lucero, PSB – Zoom

Nick Marks, NH Department of Education - Zoom

Amy Martel, NH Department of Education - Zoom

Bill Ross, NH Department of Education

Kim Wilson, NH Department of Education

I. WELCOME, CALL TO ORDER, AND INTRODUCTIONS

The regular meeting of the Council for Teacher Education was convened at 12:04 p.m. Kathryn McCurdy and Tanya Sturtz presided as Co-Chairs.

- a) Approve June Council for Teacher Education Minutes

Motion: Michael Fournier made a motion, seconded by Laura Wasielewski, to approve the minutes of the June meeting.

Vote: The motion was approved without dissent with Chris Ward abstaining.

II. CTE COMMITTEES: BELOW IS THE LIST FROM THE 2021-2022 YEAR

- a) CAEP Agreement

No update.

- b) CTE Handbook

- i. Kathryn McCurdy, Joan Swanson, Laura Stoneking

No update.

- c) ED 602-606 Rules

- i. Chris Ward, Kelli Moore Dunn, Laura Wasielewski

No update.

- d) Title XV Education 190:1-190:7 (legislative rules – 1951)
Laura Stoneking advised it's currently in Steve Appleby's hands.

- e) PSB Update

Cynthia Lucero advised that they're looking for membership for the groups whose rules are being reviewed and updated this year. The groups are:

- Elementary Education Teacher
- School Counselor
- School Psychologist
- PE Teacher and Health Teacher

The groups include three PSB reps per group. These committees will be reviewing the 500 rules (currently the 612 rules). Discussion took place regarding where the final PSB subcommittee documents can be found. Committees should be formed within the next week.

Names can be sent to Laura Stoneking, and she'll forward them to the Chair, Tom Laliberte.

III. NEW MEMBER APPLICATIONS

- a) Ben White, Assistant Superintendent

Motion: Chris Ward motioned, seconded by Shawna D'Amour, to admitting Ben White as a member of CTE.

Vote: The motion was approved without dissent.

IV. PROGRAM REVIEWS: (EXISTING AND NEW PROGRAM REQUESTS)

- a) Review the 2023-24/2024-2025 program approval schedule and progress report schedule.

- i. NHED will provide an update on current/future reviews.
 - (1) Keene State College: Option 3 - Special Education Administrator.
Laura Wasielewski - Chair
Jen Commido (Tentative)- Special Ed Admin Reviewer
Nick Marks- NH Ed Preparation Representative
 - (2) Saint Anselm College: Option 1 - Special Education MEd re-review.
Michael Fournier - Chair
Unidentified - Special Ed

V. PROGRAM REPORTS: (PROGRESS REPORTS, APPROVAL REPORTS, NATIONAL ACCREDITATION REPORTS)

a) Annual reports

Kathryn McCurdy suggested a due date of November 3, 2023, as the next CTE meeting is scheduled for November 16, 2023. It was requested that at least two months be allowed. It was agreed that the cut off be changed to December 1, 2023.

The Co-Chairs will release a step-by-step guide on how to export relevant documents from EIS directly instead of manually retyping the required data.

Laura Stoneking told the Council that the majority of the information found on the Annual Report is now listed as part of the Ed 600's as part of the Ed Prep Rules.

Laura Stoneking will provide definitions of terms, as well as clarify where the definitions were similar for Title II and the Annual Report and where they're different, if there's a difference in numbers, explain why there's that difference.

The reasons this needs to be done in addition to Title II's reports is because Title II reflects only initial licensure. It does not give a full picture of all the candidates that are enrolled. Title II does not give a full picture of candidates who are adding an endorsement. Title II does not give a picture of advanced licensure areas, either specialist or administration.

Annual reports to align with Title II. A definite date will be decided upon at a future CTE meeting.

VI. SUBSTANTIVE CHANGE REQUESTS

- a) Granite State College - UNH: College of Professional Studies
 - i. Substantive change - CAEP withdrawal
 - ii. State Board of Education input

Input is noted in the State Board of Education minutes and is also in the review of Ed Prep updates. The State Board is very much in favor what was Granite State and their approval as a separate entity from the UNH main campus. UNH Durham is referred to as the main campus; UNH Manchester has the College of Professional Studies; UNH Pierce School of Law is another branch campus in Concord. Laura Stoneking said that the State Board of Education is wholeheartedly and unanimously support it being their programs as a separate entity, and GSB kept informed if that structure or governance within UNH changes, it would have to go back to the table.

- b) Rivier University
 - i. Substantive change in governance

Rivier University now have two divisions, i.e., the Division of Education and the Division of Counseling and Psychology. School counseling and school psychology are now under the latter and all the other licensure programs remain under the Division of Education. Therefore, they now have two deans overseeing each division. Everything else remains the same, they're reporting the change in governance at that level.

Motion: Joan Swanson motioned, seconded by Shawna D'Amour, to approve and accept the substantive changes.

Vote: The motion was approved without dissent with Diane Monico abstaining.

Motion: Joan Swanson motioned, seconded by Shawna D'Amour, that the change does not affect their existing approval.

Vote: The motion was approved without dissent with Diane Monico

abstaining.

- c) Plymouth State University
 - i. Substantive change - CAEP withdrawal

Brian Walker informed the members that Plymouth State University has decided that their CAEP accreditation will end December 31, 2024. Until then it will be maintained, and relevant reports will be completed.

VII. ADMINISTRATIVE RULES UPDATE (602 - 606)

- a) Pro Ed Standards:

Laura Stoneking reminded the members that she sent the Pro Ed draft out in April 2023. There was a minute change from the April to the June adoption, so the final version is on the Administrative Rules website for the matrix. It's also in the adopted section of rules on the DOE website.

PSB has created templates for when their subcommittees meet when rules are changed that now outline, that didn't go into effect until this past year, that reflect highlights of changes.

- b) Pro Admin Standards:
No updates.

VIII. NH DOE UPDATES

- a) Bureau of Educator Preparation and Higher Education

The schedule for all meetings is provided on the Bureau of Ed Prep updates website. A summation of PSB meetings including links to PSB agendas and meeting minutes are also provided.

Laura Stoneking advised that the Division of Learner Support is looking at the RMC research that was done, and they have done some recommendations to add into the Ed 500's for content standards for Elementary Education, Special Education, Early

Childhood Education, Early Childhood Special Education, Reading Writing Teacher, and Reading Writing Specialist.

b) Bureau of Credentialing

c) NH State Board of Education Updates

The Ed 600's were updated, and Laura Stoneking highlighted the following changes for the members:

- 601
 - Definitions were provided.
 - They changed from field experiences to clinical or clinical experiences.
 - Anything related to clinical has been adjusted or affected, so now they have clinical experience or clinical experience educator, clinical experience coordinator, clinical experience supervisor, and clinical practice.
 - Substantive change has also been defined, which was not before.
- 602
 - For the most part, the same.
 - There was some restructuring, so some slight shifts will be noticeable.
 - The new fee schedule is in place.
 - Conflict of interest had to be clarified. This update helps better articulate the parameters for conflict of interest.
 - Annual report is included.
 - Annual reports was updated as discussed earlier.
 - Substantive change.
 - Notifications have expanded.
 - Section F was added
- 603
 - Candidate advising replaced student advising.
- 604
 - Clinical practice.
 - Immersive was defined.
- 606
 - Candidate assessment, program assessment.

- Verification.
- 608 - Three categories with their sets of criteria.

d) Discovery Education - Guest: Nancy Rose

Discovery Education is an educational platform offering standards-based digital curriculum resources for K-12 classrooms worldwide. All their products are used as supplemental to the classwork. Some of their products include virtual field trips, videos, text, podcasts, interactives, and career insights. All videos have closed captioning.

Laura Stoneking will find out if the NH Prep candidates will have access to this as well once they're admitted, as well as the faculty. Further information is available at <https://www.discoveryeducation.com/programs/>

IX. ADJOURNMENT

Motion: Laura Wasielewski motioned, seconded by Kelly Moore Dunn, to adjourn the meeting at 2:57 p.m.