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**Council for Teacher Education
Minutes of the April 15, 2021 Meeting**

A meeting for the Council for Teacher Education was held at 12:00 p.m. on Thursday, April 15, 2021. Due to the COVID-19 state of emergency, the meeting was held telephonically:

Chris Ward, Co-Chair, Graduate Studies Coordinator, Upper Valley Educators Institute
Laura Stoneking, Administrator, Bureau of Educator Support and Higher Education
Brian Walker, Coordinator for Clinical Experiences at Plymouth State University
Bryan Belanger, Southern New Hampshire University
Pat Corbett, New England College
Nick Marks, Granite State College
Diane Monico, Program Director of Education Programs, Rivier University
Kenneth Darsney, Franklin Middle School
Kelly Moore Dunn, Co-Chair, Director of Teacher Education, NHTI Concord
Jamie Malhoit, Kearsarge Regional School District SAU 65
Tom Julius, Antioch University New England
Steve Bagaj, Designee, Keene State College
Kathryn McCurdy, Designee, University of New Hampshire
Laura Wasielewski, Saint Anselm College
Michael Fournier, Superintendent, Bedford School District
Joan Swanson, Franklin Pierce University

The following were unable to attend:

Nicole Lemire, Pinkerton Academy
Bonnie Painchaud, Merrimack, Reeds Ferry Elementary School

Meeting participation also included:

Kim Wilson, NH Department of Education Bureau of Credentialing
Bill Ross, NH Department of Education Bureau of Credentialing
Cynthia Lucero, PSB Chair
Susan Blake, NH Department of Education Bureau of Credentialing
Vince Connolly, Special Education UNH
Judy Sharkey, Chair ESOL UNH
LT. McQuade, NH State Police
Carolyn Cormier, Granite State College
P Stavanger, SNHU
Mary Schuh, Special Education UNH
Kate Shumway-Pitt, Granite State College
Donna Crook, SNHU
Lauren Visnaskas, SNHU
Audrey Rogers, SNHU
Diana Fenton, NH Department of Education
Mary Ford, SNHU

CALL TO ORDER & MEMBERSHIP

The regular meeting of the Council for Teacher Education was convened at 12:02 p.m. The meeting was held via Zoom Webinar due to the COVID-19 state of emergency. Chris Ward presided as Co-Chair.

OPEN BUSINESS

Approve Prior CTE Minutes

Chris Ward noted corrections for the March minutes.

Motion: Kelly Dunn motioned, seconded by Brian Walker, to approve the March meeting minutes subject to noted changes.

Vote: The motion was approved without dissent, with Ken Darsney, Laura Wasielewski and Jamie Malhoit abstaining. A roll call vote was taken by Kim Wilson.

GSC PEPP Review

Chris Ward stated that the report was in the meeting packet. Diane Monico shared that she co-chaired the Granite State College program review with Bryan Belanger for 12 programs. The first memorandum of understanding was completed in September of 2019. The program approval were to begin in March of 2020. The work had to be suspended. In June 2020 an addendum was completed to move the program approval to February 2021 after an extension was granted by the State Board of Education. Another addendum was signed in November 2020 to allow for a virtual, remote program review process.

Bryan Belanger shared that the programs and documentation were organized and easily accessible for people working remotely. Granite State College uses a model which allows for practice while students are having clinical experience at the same time. Faculty are masters in their field. There's a personalized approach for each student. Concurrent clinical and coursework model provides an opportunity for students to actively put theory into practice throughout their experience. There's a digital portfolio which was reported to be a valuable tool when interviewing. Bryan Belanger shared that for this section, the program meets the standards and does not require any responsive action.

Diane Monico provided a summary of the quality control system: candidate assessment system and program assessment system. Granite State College has a successful system for evaluating the effectiveness of its educator candidates. Artifacts presented to the review team showed the process and rubrics that they use. Data is gathered and monitored using Granite State College's student data management system. The program uses multiple and qualitative forms of data to assess a candidate's effectiveness across all licensure programs. The programs meet all New Hampshire Department of Education Standards and do not require responsive actions.

Ken Darsney shared that the program looked well aligned with state standards. Bryan Belanger shared that Granite State College did a good job of putting the standards where they met them in all of their documentation.

Chris Ward asked about different partnerships with different schools and districts and how they were developed and their sustainability. Nick Marks shared that the district partnerships were created in interest of creating professional development opportunities in the district. The college engages in outreach regularly with districts to help students with placement and keep the lines of communication open. Carolyn Cormier shared that students choose their own placement to allow them to make connections in their own community, which creates different connections each year.

Chris Ward asked about the candidate assessment system and the increased complexity of components as students' progress in the system and how it was developed. Carolyn Cormier shared that the scaffolded system developed over time.

Kate Shumway-Pitt shared that the field placement faculty assisted in that because they are able to see the evolution of skills over time.

Chris Ward asked what improvements the school thinks they need within their data system. Nick Marks shared that there has always been a challenge connecting learning management system to data sets. A more comprehensive system to create the data and allow for monitoring would be an asset. Carolyn Cormier shared that the system is home grown and is laborious. An automatic system would allow streamlining.

Diane Monico asked about Granite State's large number, intentional relationship and involvement of adjunct faculty. Nick Marks shared that Granite State values adjunct faculty's input. All faculty members are engaged at least once per year accommodated through after-hours meetings and remote options, so everyone has a voice.

Motion: Diane Monico motioned, seconded by Bryan Belanger, to recommend full approval of programs listed on page 44 of the Granite State College report through August 30, 2028.

Vote: The motion was approved without dissent, with Nick Marks abstaining. A roll call vote was taken by Kim Wilson.

State Board of Education Updates

Laura Stoneking shared that NHTI requested to extend Computer Science in alignment with the remaining programs. There are two new state board members with questions. One is making sure when requesting a vote from the state board, identify which administrative rule they have the authority to make that decision with.

Mike asked about the two new board members and who they replaced. Laura Stoneking responded that Rich Sala replaced Helen and Ryan Terrell replaced Cindy.

NEW BUSINESS

NEC - Substantive Change

Pat Corbett shared that this change was in response to feedback and data. The programs identified will be a thoughtful teach out to ensure students receive a good program. 4 advanced endorsements: business administrator, reading and writing specialist, special education administrator, and curriculum administrator have not produced the expected enrollment. NEC also requesting to teach out the visual arts, life science, and math licensure. They were also requesting an extension on approval to teach out.

Chris Ward asked if the request for the extension was in the proposal. Pat Corbett responded that each program has a plan laid out with a specific extension based on the teach out. Visual arts extension would go to August 2025, life science would go to January 2024, math needs no extension, business administrator no extension, reading and writing specialist August 2023, special education August 2023, curriculum administrator August 2023. Laura Wasielewski asked how many programs will remain and how many students in the education programs. Pat Corbett stated she was not prepared to answer that question but will work on it during the meeting. There will be 8 programs remaining with at least 2 or 3 levels for each program.

Michael Fournier asked about ways to find places for students to go for specific training as colleges are condensing their programs. Laura Stoneking shared a document that showed where different programs are offered. The document can be updated as programs are condensed. It is published every summer. Bryan Belanger asked about programs under conditional approval and under review and how that impacts the process. Chris Ward replied that those programs would not be included in the next report. Bryan Belanger suggested collecting data on how many students are applying for licensure areas and where the gaps are to help institutions make thoughtful decisions about programs. Bill Ross asked Council members to share data they would find helpful. The list would help determine what data could be collected or already is collected and if a change to rules needs to be made.

Motion: Laura Stoneking made the motion, seconded by Kathryn McCurdy to eliminate the mathematics upper level program by 8/30/22, to extend by 1 1/2 years to eliminate by 1/30/24 life science 7-12, to extend by one year to eliminate by 8/30/23 the reading and writing specialist program, to eliminate the business administrator program upon its currently scheduled expiration of 8/30/22, to extend by one year to eliminate by 8/30/23 the curriculum administrator program, to extend by one year to eliminate by 8/30/23 the special education administrator program, and to extend by two years to eliminate by 8/30/25 the visual arts teacher program.

Vote: The motion was passed without dissent, with Pat Corbett and Kelly Dunn abstaining. A roll call vote was taken by Kim Wilson.

SNHU - Substantive Change

Lauren Visnaskas, Assistant Vice President of Accreditation and Assessment, shared that there are three changes in the substantive change. SNHU previously requested to align program approval dates to align with the CAEP site visit in 2022. That visit will be moved until 2023 due to changes and the pandemic. The first change requested that the program approval dates be moved to August 31, 2023. SNHU previously requested to teach out the secondary certification programs and move them to the master's level. The second change requested to reinstate those at the undergrad level. The third request is an update on the School of Ed programs to shift the degree title. An example of degree change would be a BA in Elementary Education to a BA in Education with a concentration in Elementary Education.

Brian Walker asked which option the school is choosing for the CAEP review with the new standards. Lauren Visnaskas responded the CAEP review standard 1. Chris Ward asked if the CAEP review is in spring 2023, would be reviewed in fall 2023, making the August extension too soon. Laura Stoneking shared that the official documentation would be the end of the year. February 2024 would be more appropriate.

Brian Walker asked if the vote for name change is necessary. Laura Stoneking shared that it's within the CTE's jurisdiction but would not need State Board authorization because it is not changing the course that was previously approved. Brian Walker shared that the name changes were not included in the report. Lauren Visnaskas sent the list to Laura Stoneking. Kelly Dunn asked if there were no changes to the program, why would a name change need to be reported and voted on. Laura Stoneking responded by reading Rule Ed 692.14. states technical assistance and making the determination shall be available. Based on this reading, Chris Ward stated that the council needs to determine if the change to the degree title is substantive. Brian Walker suggested tabling this request and address at the next meeting. Kelly Dunn shared that the vote would set a precedent for future name changes. Chris Ward shared his opinion that a name change only should not be a substantive change as long as the program is not being altered.

Chris Ward shared that he did not see the specific programs being voted on for change 2 in the report. Lauren Visnaskas responded that it is all of the programs which were moved to the master's level: English language arts, mathematics, secondary math, middle level science and social studies.

Motion: Diane Monico made the motion, seconded by Joan Swanson to accept the substantive change to extend all licensure programs from 8/31/2022 to 2/28/2024 to align with CAEP review.

Vote: The motion was passed without dissent, with Bryan Belanger abstaining. A roll call vote was taken by Kim Wilson.

Motion: Diane Monico made the motion, seconded by Kathryn McCurdy to accept the substantive change to continue to offer secondary licensure programs at the undergraduate level, while keeping the previous approval to offer at the graduate level from the January 2020 communication.

Vote: The motion was passed without dissent, with Bryan Belanger abstaining. A roll call vote was taken by Kim Wilson.

NHDOE UPDATES

Bureau of Ed Prep and Higher Education

Diana Fenton shared that she worked closely with partners at the Department of Safety to create a bill to address CTE concerns. A previous bill passed allowing the DOE to take on the role and responsibility of running bus drivers. This created the suggestion that teachers who wanted to go to different schools could have one background check rather than for every district. The new bill would allow DOE to do a background check and give a clearance that districts can decide to accept. The current law that governs background checks is 189.13a. The section created last session, 189.13b, was for bus drivers. The new section would be 189.13c for credentialing applicants and candidates in teacher prep programs. If passed, rule making would need to work out details. LT McQuade shared that the criminal record check is \$25, and the fingerprint record check is an additional \$17. Creating a clearance would allow candidates to only have to pay these fees once. Applicants will have the right to appeal denial of teaching credential or clearance pursuant to Section 5 violation. School districts will have the option to run background checks themselves.

Laura Stoneking asked about language referencing teacher vs educator and student teaching, is it aligned with teacher as defined with Ed 500s and 600s or anyone who will end up with an educator license. Laura Stoneking shared that Ed 600s discuss clinical or field placement and if there's alignment with the verbiage. Diana Fenton responded that she will work with Laura Stoneking on appropriate verbiage.

Bryan Belanger asked if fingerprinting and background checks will be allowed on campus. LT McQuade responded that the fingerprints are taken on campus, but they are sent to the police to submit to the FBI. It would only apply to candidates that are going to be working in a school setting.

Cynthia Lucero asked if the lead time would be extended when the applicants are all going through at the same time. Diana Fenton shared that the lead time has been shortened to 3-5 days due to statute changes which allows the record to be printed rather than just specific portions. Cynthia Lucero clarified that getting an appointment to be fingerprinted in the southern tier. LT McQuade shared that they are working towards

an online portal for making fingerprint appointments and requesting records. It would allow candidates to travel to a site with available appointments.

New Business - Continued

UNH - Substantive Change

Liz Arcieri shared that the substantive change would add a degree at the undergraduate level entitled, Educational Studies, Equity, Diversity and Inclusion. UNH requested to allow current certification programs at the graduate level, elementary, English speakers of other language and special education be offered at the undergraduate level for those students completing the new BA degree. There are no aspects of the substantive change that would negatively affect the capacity for candidates to meet the standards. The change would hopefully increase UNH's capacity to prepare elementary educators with dual certification in critical shortage areas, ESOL and special education. The demographic of public schools is changing and UNH wants to ensure they are preparing educators to be successful in diverse programs. UNH has found evidence of demand for undergraduate programs. Creating undergraduate degree with certification programs that already exist and are already approved to help get students in their profession with less financial hardship. The curriculum that currently existed was enhanced with other course work to ensure students meet the requirements of an undergrad degree and give them additional experience in cultural communications, responsive practices, the intersection of language and educational policies, designing inclusive classrooms. The dean allowed the hiring of an additional educational faculty member and additional support around advising training.

Brian Walker asked if this is the correct forum or if it's actually needs approval of a proposed additional program rather than a substantive change. Chris Ward responded that there is not a request for a new endorsement, but a new pathway to an already approved licensure area. Brian Walker shared that it would set a precedent of taking a program at the master's level and move to undergraduate and include a dual certification without creating a new program. Chris Ward stated that the CTE needs to decide if the change is beyond the outline of a substantive change. Laura Stoneking added that there's a difference between adding to a program vs taking something away. There would be pieces taken away when changing from a 5 year to a 4-year program. Kelly Dunn asked about an option if a substantive change request appears to have significant change, CTE can ask for a review. 602.04, approval requirements, states a review of a proposed additional PEPP not currently approved. It would be a new approval for the license.

Judy Sharkey, Chair ESOL UNH, shared they thought about the current curriculum and all of the courses in those pathways are available at the undergraduate level. The only change is that the year long internship would be available at the undergraduate level. The difference at the master's level is the research project. Dual certification is currently

available at the master's level. Vince Connolly added that they have responded to recommendations made at their review. Liz Arcieri stated that the certification programs that have been approved have not changed. Laura Stoneking shared that a 5 year program stepped down to a 4 year program forces a condensed program. Chris Ward asked UNH to share what changes are being made in the course of study. Liz Arcieri responded that the difference is the number of credits. In a master's program, many students don't take related courses right away. This undergraduate program was created with relevant courses available to first- and second-year students. The undergraduate program would be for students who are preparing for an education degree from year one. Brian Walker asked if this is 135 credit programs, what is the typical undergraduate degree. Liz Arcieri responded that 128 is the minimum.

Chris Ward stated that some members of the council may want more information. CTE has the option of requiring a more detailed report on how the changes impact candidate preparedness. The options are approve the substantive change or request a more detailed report. Diane Monico shared that a cross walk to see what's the same and what's difference would make it really clear. Tom Julius shared that UNH has shown that this is a pathway, making it a substantive change. He felt comfortable voting on it as a substantive change and ask for additional documentation for the Board of Education. The council decided to table the discussion.

KSC CAEP Review

KSC will not need state reviewers because it is CAEP.

FPU - Full Review

Chris Ward made a spreadsheet of who has been a chair or a reviewer over the past 2 years to help make requests for new reviews. The spreadsheet will be made available to all members.

Laura W. will be requested to Co-Chair with Pat Corbett.

UVEI - PEPP Review

Nick Marks and Kathryn McCurdy will be requested to Co-Chair.

ADJOURNMENT

Motion: Brian Walker made the motion, seconded by Kelly Dunn to adjourn the meeting at 3:25 p.m.

