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**Council for Teacher Education
Minutes of the March 18, 2021 Meeting**

A meeting for the Council for Teacher Education was held at 12:00 p.m. on Thursday, February 18, 2021. Due to the COVID-19 state of emergency, the meeting was held telephonically:

Chris Ward, Co-Chair, Graduate Studies Coordinator, Upper Valley Educators Institute
Laura Stoneking, Administrator, Bureau of Educator Support and Higher Education
Brian Walker, Coordinator for Clinical Experiences at Plymouth State University
Michael Fournier, Superintendent, Bedford School District
Bryan Belanger, Southern New Hampshire University
Pat Corbett, New England College
Nick Marks, Granite State College
Diane Monico, Program Director of Education Programs, Rivier University
Kenneth Darsney, Franklin Middle School
Kelly Moore Dunn, Co-Chair, Director of Teacher Education, NHTI Concord
Tom Julius, Antioch University New England
Tanya Sturtz, Designee, Keene State College
Kathryn McCurdy, Designee, University of New Hampshire
Joan Swanson, Franklin Pierce University

The following were unable to attend:

Laura Wasielewski, Saint Anselm College

Nicole Lemire, Pinkerton Academy
Bonnie Painchaud, Merrimack, Reeds Ferry Elementary School
Jamie Malhoit, Kearsarge Regional School District SAU 65

Meeting participation also included:

Kim Wilson, NH Department of Education Bureau of Credentialing
Bill Ross, NH Department of Education Bureau of Credentialing
Cynthia Lucero, PSB Chair
Susan Blake, NH Department of Education Bureau of Credentialing
Melissa Lear, Saint Anselm College

CALL TO ORDER & MEMBERSHIP

The regular meeting of the Council for Teacher Education was convened at 12:02p.m. The meeting was held via Zoom Webinar due to the COVID-19 state of emergency. Chris Ward presided as Co-Chair.

Steve Appleby introduced Sue Blake, the new administrator of credentialing. Sue was internal within the state. Sue Blake shared that she is excited to learn the position as she is transitioning into the new role.

Changes in Membership

Chris Ward shared that Pat Corbett applied to represent New England College on the CTE. Board members were previously given her resume and application. Pat Corbett shared that she is the dean of undergraduate programs at New England College and previously served on the CTE.

Motion: Laura Stoneking motioned, seconded by Kathryn McCurdy, to accept Pat Corbett's application for membership as an NEC representative.

Vote: The motion was approved by unanimous vote of the Board. A roll call vote was taken by Kim Wilson.

OPEN BUSINESS

Approve Prior CTE Minutes

Chris Ward stated there were no corrections mentioned.

Motion: Kelly Dunn motioned, seconded by Joan Swanson, to approve the February meeting minutes.

Vote: The motion was passed without dissent, with Pat Corbett and Diane Monico abstaining. A roll call vote was taken by Kim Wilson.

State Board of Education Updates

There were no updates.

NEW BUSINESS

GSC Substantive Change

Nick Marks shared that there are 2 programs being discontinued. There were very few applicants, no leads, etc. There was a plan for those programs for teach out. They were not included in the recent program approval site visit and comprehensive program review. The programs are being taught out individually with current students to ensure they are well supportive. The school requested an extension to allow for teach out. The two programs are Blind and Vision Impairments and Deaf and Hard of Hearing.

Co-Chair Chris Ward asked how long the programs have been offered. Nick Marks shared they have been offered for 5 years. They were never well enrolled. Tom Julius asked if there are similar programs at UNH. Nick Marks responded that UNH does offer special education endorsements in certain areas. GSC was the only school offering DHH and BVI programs. Many educators are pursuing these specialties in Massachusetts colleges. Professionals with these credentials typically work in multiple districts based upon student needs.

Michael Fournier asked about the shift in programs and how the impact on higher education teacher prep. Nick Marks responded that the main conversation at GSC have been examining what programs are available at what institutions and what is working at different schools. Brian Walker shared that consolidation across institutions has been discussed. Steve Appleby shared that there is a decline in future enrollment projected in New Hampshire. Kelly Dunn added that community colleges have discussed the different accreditation systems at different institutions.

Motion: Bryan Belanger made the motion, seconded by Kelly Dunn to accept the substantive change request and the request to extend the current program expiration date to September 30, 2022 for the proposed programs Blind and Vision Impairments and Deaf and Hard of Hearing.

Vote: The motion was passed without dissent, with Nick Marks abstaining. A roll call vote was taken by Kim Wilson.

NHTI Substantive Change

Kelly Dunn shared that NHTI was asking for the Computer Science program approval extended through 2025 to align with the other 10 programs. The program was approved in 2019. There are no current enrolled students. The advisory board would like to continue to try to improve enrollment.

Motion: Tom Julius made the motion, seconded by Nick Marks to accept the substantive change request with the expiration date extended to 2/27/2025.

Vote: The motion was passed without dissent, with Kelly Dunn abstaining. A roll call vote was taken by Kim Wilson.

Tom Julius asked about teach outs that have been voted on over the past meetings. He wondered in programs being taught out, do they become independent studies. Nick Marks shared that students are grouped when possible. When there is a single student, the courses are offered in an independent study with a faculty member. Brian Walker shared that Plymouth tried to predict while there are still enough students to run classes in cohorts.

UVEI PEPP Review

Laura Stoneking shared that there are 20 programs to review. There are tentative review dates of March 21 and 22 of 2022. Two co-chairs were needed.

FPU Full Review

Laura Stoneking shared that there are tentative review dates of March 8-10 of 2022. There are 7 programs being reviewed. Two co-chairs were needed. Pat Corbett volunteered to chair.

Tom Julius suggested creating a rotation system for co-chairing reviews. Chris Ward shared that it is something that can be created.

NHDOE UPDATES

Bureau of Credentialing

Bill Ross shared that the license renewal standards will need to be reviewed, which includes all of the professional development master plan rules. A PSB subcommittee will be formed in the future.

The bureau continues to work on the K-6 or K-8 issue. The most recent thinking is that they will establish 7th and 8th grade content standards to be added to the rule. There are currently no content standards listed for 7th and 8th grade on the K-8 certification. There may be a content specific K-8 license which would apply to K-8 educators teaching 7th and 8th grade.

Bill Ross shared that there had been focus on a master teacher standard credential and what that should look like. The goal is to create a pedagogical leader and mentor position.

Brian Walker asked for clarity on K-8 credit expectations. Bill Ross responded that the committee has not made a decision on this yet. Tom Julius asked what the bureau of credentialing does when someone calls asking the difference between K-6 and K-8. Bill Ross responded that there is ambiguity and for licensing the K-6 program and a concentration as defined by individual institutions in one of the four subject areas and pass the corresponding middle school Praxis test for that subject area. After receiving the license, there is no rule in place on how the teachers are used.

Joan Swanson asked how institutions enforce state standard changes when rules are updated. Laura Stoneking responded that when the licensure rule changes, institutions are responsible for responding to ensure candidates meet the requirements. Joan Swanson asked if institutions should have wording in their catalogs allowing for changes. Brian Walker stated that their catalog has that wording. Laura Stoneking shared that information is shared throughout the process. Institutions should be planning for when new rules are in effect. Chris Ward suggested that there be a specific cutoff date given for when a new rule is in effect for graduates. Steve Appleby shared that when the State Board approves a new rule, the department files the new rule with the Office of Legislative Services. The rules officially take place the following day.

Kelly Dunn shared that there was previously a process where institutions received emails regarding changes in rules. Joan Swanson agreed that this would be helpful so there is an official statement from the Board of Ed. Steve Appleby stated that this is a process that can be discussed. Chris Ward suggested something that can be referenced showing rules under consideration, expiration date, and institutions that would be affected by the rules. Steve Appleby suggested that members think about the process of disseminating information and come back with ideas at the next meeting.

Steve Appleby shared that until recently, the Bureau of Credentialing did not require programs to upload transcripts of candidates being recommended for licensure. Recently, that has begun and there have been transcripts uploaded that did not support the recommendation the institution was making. The bureau will audit transcripts to ensure they are not licensing someone who is not qualified. Steve Appleby will report back on findings.

Kelly Dunn asked if there is a way to determine if an institution has uploaded all appropriate transcripts. There are programs where students met requirements at a previous institution. Brian Walker asked for clarification on who uploads transcripts and when to make a recommendation. Institutions should verify that the candidate has met all requirements prior to making a recommendation. Candidates upload their own transcripts. The Bureau of Credentialing will ask for a complete record if something is missing.

Steve Appleby discussed out of state field placements and placements with an educator not licensed in the area that the candidate is going for licensure on. For example, a candidate going for general special ed licensure and are placed in an elementary ed classroom with an elementary ed teacher. The Department of Credentialing has an interpretation but would like input from the CTE. Chris Ward clarified that in the 604s, there's 604.03, which is requirements for a cooperating practitioner and there's 604.04, which is requirements for field experiences. Steve Appleby requested that members review the rules to be discussed at the next meeting. Kelly Dunn asked about site-based plans where there may be a shortage in mentors in a specific area. Members discussed various situations where there may be gaps in rules.

ADJOURNMENT

Motion: Brian Walker made the motion, seconded by Bryan Belanger to adjourn the meeting at 3:01 p.m.