

**STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF EDUCATION**  
101 Pleasant Street  
CONCORD, NEW HAMPSHIRE 03301

**DATE OF CHANGE: 4/1/22**

**ADDENDUM #1 – RFP 2022-DOE-DLS-Online Tutoring-01**

**DATE OF BID CLOSING: 4/12/22**

**TIME OF BID CLOSING: 4:00 PM**

**FOR: Online Tutoring Services**

**CLARIFICATIONS:**

**Question 1:** Do you know the enrollment amount of all those elementary and secondary students so that I can include a proper pricing estimate per pupil?

**Answer:** Estimates of student enrollments:

3<sup>rd</sup> – 12<sup>th</sup> grade 130,000

6-12<sup>th</sup> grade 100,000

**Question 2:** Are the "Absolute Priorities" as listed disqualifying factors? For example, the "Absolute Priority" that tutors be employees of the provider - if this is not the case, is the vendor disqualified from consideration?

**Answer:** Yes, absolute priorities are required.

**Question 3:** Page 2 – “The tutoring should be available at least from 6:00 a.m. to 12:00 a.m. EST seven days a week in multiple languages.”

- a. Do you have any statistics that would give us an idea of the potential volume of sessions by the hour for this given timeframe?

**Answer:** No

- b. Is there any historical data that reflects how many sessions are scheduled *before* 8 a.m. and *after* 9 p.m. EST?

**Answer:** No

- c. Regarding the multiple language requirements, can you provide more statistics around the percentage of the students who would require a fluent, Spanish-speaking tutor?

**Answer:** No

**Question 4:** Page 4 – Absolute Priority #2 – “Tutors providing the services should be: •employees of and managed by the vendor”

With regards to the term “employees” used in this priority, does this require vendors to only use W-2 employees, or are tutors who share a 1099 relationship as independent contractors acceptable as well?

**Answer:** No, independent contractors are not acceptable.

**Question 5:** The RFP states that vendors should be able to “meet the NH state data privacy and security policies and statutes.” Would you please provide a copy of these policies and statutes so we may review?

**Answer:** Please refer to the following links:

<https://www.doit.nh.gov/vendor-resources-and-procurement>

<https://www.education.nh.gov/sites/g/files/ehbemt326/files/files/inline-documents/equivalent-security-certs-memo.pdf>

<https://www.education.nh.gov/who-we-are/division-of-educator-and-analytic-resources/bureau-of-education-statistics/data-governance>

**Question 6:** What is the total number of students and districts covered by this RFP? How many students per district?

**Answer:** Estimates of student enrollments:

3<sup>rd</sup> – 12<sup>th</sup> grade 130,000

6-12<sup>th</sup> grade 100,000

**Question 7:** Please confirm that there will be no Best and Final Offer option?

**Answer:** Confirmed

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NOTE: ALL CHANGES TO BID SOLICITATION NOTED IN ADDENDUMS WILL SUPERSEDE PREVIOUSLY SUBMITTED DOCUMENTS AND MUST BE SUBMITTED WITH THE BID. ALL OTHER SPECIFICATIONS REMAIN UNCHANGED AND VALID.

BIDDER \_\_\_\_\_ ADDRESS \_\_\_\_\_

BY \_\_\_\_\_  
(this document must be signed)

\_\_\_\_\_ TEL. NO. \_\_\_\_\_  
(please type or print name)

Please visit: <https://das.nh.gov/purchasing/vendorresources.aspx> (click on “Bid and Proposals”) for complete bid and addendums.