

## NH School Improvement Technical Assistance

### Responses to Vendor Inquiries: RFP CSI/TSI-2023-04

Below are responses to questions received as of September 19, 2023, regarding the above referenced Request for Proposal.

**1. Can you confirm the due date for the above referenced RFP is October 17<sup>th</sup> as indicated on page 5?**

Yes, the due date is October 17<sup>th</sup>, 2023 by 4:00pm

**2. Are you looking for vendors to provide literacy products and or services to the schools identified as CSI and TSI or is this just in general?**

Per ESSA requirements, states identify CSI Schools every three years and TSI schools on a yearly basis. NH currently has 25 schools identified as CSI and 9 schools identified as TSI school on a yearly basis. NH Schools will be identified again in the Fall of 2023. All schools identified must meet federal and state requirements under ESSA. The intent of the RFP is to contract with a vendor to assist schools in meeting those requirements.

**3. Do I meet the Minimum Requirements (Absolute Priorities)?**

NHED cannot confirm if the applicants background and experience meet the requirements outside of the application process. All proposals will be reviewed by several readers who will use the scoring sheet provided in the RFP to evaluate each proposal.

**4. Will NHED only be contracting with one vendor for this proposal?**

NHED will make this determination as a result of the submitted proposals.

**5. Would NHED recommend vendors reach out to other programs within the department to determine if a vendor should apply?**

NHED cannot confirm if the applicants background and experience meet the requirements outside of the application process. All proposals will be reviewed by several readers who will use the scoring sheet provided in the RFP to evaluate each proposal.

**6. Can the Bureau of Instructional Support Clarify how the prescribed sections for the Technical Proposal align to the RFP's five Scope Objectives or the Absolute Priorities or provide more detail particularly around**

**“c. Evidence of Outcome Based?**

**a. Technical Skill**

**b. Demonstration of Content Knowledge**

**c. Evidence of Outcome Based**

**d. Evidence of Turnaround Principals”**

The 'Technical Proposal' is where the vendor will propose how they will meet the absolute priorities of the RFP while addressing each scope objective. In the proposal the vendor should show their ability to

meet the needs of the project through technical skills, demonstration of content knowledge, evidence of outcome based and evidence of turnaround principals.

**7. Does the RFP's scope of work include both comprehensive diagnostic reviews/needs assessment and technical assistance?**

Yes.

**8. Have the Schools in CSI and TSI status for the current year been identified? If not when will they be identified?**

NHED anticipates schools will be identified in the Fall of 2023.

**9. What are the specific Accountability criteria which exits schools from either CSI or TSI categories**

Please see page 8 of the document below for more information on the CSI and TSI exit criteria.  
[PowerPoint Presentation \(nh.gov\)](#)

**10. Will CSI schools have access to data analysis and assessment literacy coaches to help with interpretation and uses of data?**

No. The Office of Accountability and Assessment will provide an overview of data to identified schools and be available for technical assistance. The chosen vendor will assist schools with this work as they complete the needs assessment.

**11. For the technical assistance detailed in Scope Objective 2 and Scope Objective 5, does the Bureau anticipate onsite consultants will be used?**

Proposals should include how technical assistance will be provided to schools.

**12. What is the expected timeline for payment after each deliverable?**

Payments will be made upon completion of providing service deliverables, and contingent payments shall be paid at the end of identification period, tied to achieving stipulated outcomes.

**13. What are the evaluation factors for payment?**

Contingent payments will be tied to stipulated outcomes per school, per state indicator measure; academic achievement, growth, graduation rate, progress in achieving ELP and school quality/student success.

**14. How will the outcomes of each deliverable be measured?**

NHED is seeking proposals from vendors to include in their services how they will measure the outcomes of each deliverable in helping the schools identified as in need of CSI or TSI schools to meet the set state indicators and achieve measurable, long-term student outcomes.

**15. How will the state attribute improvement in student outcomes to the awarded vendor's work?**

Improvement will be based on student achievement data and state indicators.

**16. Is there a set percentage of the budget that has to be allocated to the contingency payment? How much of the total budget is for contingency vs. deliverables.**

There is not a set percentage, the proposal asks the vendor to outline a pricing schedule that identifies all pricing elements necessary to accomplish the RFP goals.

**17. What is the timeline for the state to evaluate the outcomes?**

Progress monitoring of the school improvement plans will be done on a quarterly basis.

**18. Under Section 5.1 Contract/Price/Price Limitation/Payment on p. 2 of Form Number P-37, it states, "The contract price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT C which is incorporated herein by reference." Can NHED please share Exhibit C?**

Exhibit C will be the contractual budget agreed upon between the NHED and the chosen vendor prior to receiving Governor and Counsel (G&C) approval.

**19. Under Section 8 of the RFP, Proposal Content and Requirements, the required format of the Technical Proposal does not align with the evaluation and scoring criteria as outlined in Section 6 of the RFP, Evaluation of Proposals, nor does it include any mention of the scope of objectives. Can the State please confirm where in the proposal vendors should address the absolute priorities outlined in the evaluation criteria as well as the scope of objectives in the format as outlined in Section 8?**

The 'Technical Proposal' is where the vendor will propose how they will meet the absolute priorities of the RFP while addressing each scope objective.

**20. Exceptions to the contract terms in P-37 Contract 'Appendix A'.**

See the responses to the redlined P-37 Contract in Appendix B.