

REQUEST FOR PROPOSALS (RFP)
RFP # SPED-2019-12

SPECIAL EDUCATION COMPLAINT INVESTIGATOR

The deadline for receipt of inquiries was 4:00pm, Friday, December 20, 2019.

The New Hampshire Department of Education has addressed written inquiries received by the deadline that were determined to be vital to the competitive bidding process.

Q. After filling this position, how many complaint investigators will the DOE be contracted with? This is relevant to understand how NH DOE will handle any conflicts of interest that might occur; for instance, if the district where the investigator lives has a complaint filed against them, it is safe to assume that there another investigator available to do the investigation?

A. There will be one contract awarded to a complaint investigator for this RFP cycle. There are three other investigators to assign to a complaint investigation should a conflict of interest arise.

Q. I am currently under contract as a Director of Student Services with a school district, in the town where I also reside, until June 30, 2019. Undecided at this time if I will be continuing in this position, or moving on to pursue some self-employed endeavors. If I decide to continue with the district, my contract will not be a full year contract and I can make myself available during school hours through personal or vacation time. Understanding that I cannot be involved in any investigations that present a potential conflict of interest, is the NH DOE willing to consider someone who is under contract with a school district?

A. The NHDOE considers all applicants who meet the RFP criteria as presented.

Q. I currently contract with NH DOE as a Master Educational Surrogate Parent, and have been for many years. Again, understanding that I cannot be involved in any investigations that present a potential conflict of interest, is the NH DOE willing to consider someone who is already under contract with NH DOE as a Master Educational Surrogate Parent?

A. The NHDOE considers all applicants who meet the RFP criteria as presented. If there is a conflict of interest, the NHDOE will notify the person which whom the conflicts exists.

Q. To clarify, there is no availability for or interest in individuals who would do individual complaint investigations but not all complaint investigations on a per investigation basis. I have the background for this work but would not want to handle \$25,000 worth of investigations. I could apply to do some investigations, particularly in the southwest region of New Hampshire. Reading the RFP, using multiple individuals is not a consideration. Is this correct?

A. There are a total of four (4) contracted special education investigators who work under a per diem basis within a 2-year contract. Investigators are required to report their unavailability during the contract period to aid in assigning work.